

UPDATE OF THE ORANGE HOUSE PARTNERSHIP (OHP) AND OH TRUST FUND FOUNDATION (OHTFF) WEBSITES

THE “WELCOME” PAGE will be the “HOME” PAGE

This new homepage will have the following choices, some of which will have dropdown sub choices;

- **Home**
- **About**
 - **History**
 - **Objectives and mission**
- **Organization/Management**
 - **Organisation**
 - **Management**
- **Call for experts**
 - **Registration procedure**
- **Not for profit**
 - **Funding**
 - **Friends of Orange House**
- **Transparency**
- **What we offer**
 - **Scientific expertise**
 - **Focus areas**
- **Projects, Reports and Documents**
 - **Highlights**
 - **Meeting Documents**
 - **Project Reports**
 - **Miscellaneous Documents**
 - **Projects Overview**
- **Contact us**
 - **OHP**
 - **OHTFF**

Please move the 2 boxes to the new “About” page (see below), under the drop down menu: “Objectives and mission”. In doing so delete the line “PLEASE MAKE YOUR CHOICE” and revise the OHTFF block text as indicated below:

ORANGE HOUSE TRUST FUND FOUNDATION (OHTFF)

Orange House Trust Fund Foundation ensures that funds (donations, gifts, subsidies, testamentary dispositions, legacies and all other acquisitions) entrusted to the

Foundation are used exclusively and fully to finance projects, or contribute to financing projects of high quality and efficiency, in developing countries and countries with emerging economies complying with its mission.

Insert at the space freed by moving the OHP and OHTFF boxes to the “About” page, a box for News and, possibly, a small blog from the Managing Director

THE NEW “ABOUT PAGE”

Please put the “About” text of the OHTFF part on this new “About” page

Please put under the “history” drop down subpage the text, originally under “About” at the OHP amended as follows:

ESTABLISHMENT

Orange House is a non-profit partnership association of international senior experts in risk assessment and risk management with governmental, academic and private sector backgrounds. Orange House Partnership is registered under Belgian Law as a vzw (Not for Profit Association). [See document MB/M \(2009\)1](#) for details. Its partners are enthusiastic about sharing their expertise and experience with professionals in countries with limited access to such sources of knowledge.

The initiative to establish Orange House Partnership originated in the summer of 2008 following the FAO Food Summit in Rome and the International Seminar on Setting Food Safety Standards in The Hague, both held in June 2008. These conferences clearly illustrated the limited expertise and human resources with respect to chemical and food/feed safety and security in developing countries and their dependence, in this respect, on more established economies. The need for independent advice and support, not influenced by political or economic agendas, was again made clear at the China International Food Safety and Quality Conference held in Beijing in September 2008 where the melamine crisis was a strong undercurrent of the conference.

Orange House offers the services of an international network of senior experts in the fields of good agriculture practices (GAP), chemical, microbiological and food and feed risk assessment and risk management, nutrition, laboratory animal science and health and welfare of animals. These experts are unbiased in that they are not subject to political, economic or geographic conflicts of interest, and have in common that they want to share their extensive expertise and experience. All experts and staff adhere to the [Code of Conduct](#) of Orange House Partnership.

Orange House Partnership has already signed Memorandums of Understanding with the UN Institute for Training and Research ([UNITAR](#)) and the Global Alliance for Improved Nutrition ([GAIN](#)), thus securing efficient and expeditious assistance and high quality advice from Orange House Partnership when needed. Also the UN Food and Agriculture Organization (FAO) has expressed its interest in developing a similar MOU.

Please put under the ["Objectives and Mission"](#) dropdown subpage the 'Objectives' as currently under the OHP subsite. This will be followed by the "Objectives" as currently put on the OHTFF subsite with the following amendments:

“The specific objective of the Orange House Trust Fund Foundation (OHTFF) is to manage a trust fund that is used exclusively to finance activities in developing countries and countries with emerging economies and which are aimed at increasing knowledge and building capacity in the public sector in the area of sustainable human and environmental food, feed and chemical safety.”

The OHTFF seeks to achieve its objective by, among others:

- Considering and selecting priority projects, or parts thereof, proposed by [Orange House Partnership](#) or received from direct requests and which are aimed at offering assistance and training and/or providing advice in the area of risk assessment and risk management of food/feed and food products, pharmaceuticals, plant protection products and other chemicals to government authorities and the public and (exceptionally) the private sector in developing countries and countries with emerging economies.
- Acquiring subsidies, donations and other financial contributions to support the functioning of the trust fund foundation; and
- Carrying out any other activities related or beneficial to the above

"ORGANISATION AND MANAGEMENT" PAGE

The drop-down box "[Organisation](#)" has the text of the current "Organisation" page of the OHP sub-site (divided into 4 bullets) amended as follows:

Orange House Partnership was established in May 2009 and comprises:

- Its **Management Board (MBOHP)** of currently 4 members, including a Chairperson, Executive Secretary and Financial Officer to manage and oversee Orange House Partnership and secure its not-for-profit objectives and operational basis. under "Management":
- A separate **Management Board of the Orange House Trust Fund Foundation (OHTFF)** which was established in June 2010 and currently comprises 6 members .

Details of the members of the two Management Board can be found under "Management" . Since 2012 the OHP Management Board and the OHTFF Management Board generally meet as a joint meeting (JM). Management Board meeting agendas, minutes and other formal documents can be found under "Projects and Reports".

- a modest **Executive Office (EO)**, headed by the Managing Director, to direct the Partnership, coordinate and oversee projects, manage acquisition and communication issues, and provide legal, administrative and logistic support;
- a **Project Leadership Team (PLT)** of a limited number of voluntary senior experts with broad agri-science, risk assessment and/or risk management expertise and experience to manage the various projects. Details of the Project Leadership Team can be found under "Management"
- • a **Group of Specific Experts (GSE)** comprising a considerable number of voluntary senior experts with specific scientific expertise who participate in the Partnership on an *ad hoc* project basis and availability.

The drop-down box "[Management](#)" comprises the membership of the Management Board of the OHP , followed by the membership of the OHTFF, the layout of both lists should be

the same (in boxes, with pictures, like it is now for the OHTFF). Michael Blackwell should be replaced by "Gretchen Stanton".

"CALL FOR EXPERTS" PAGE

Start this page with the last paragraph of the original "Welcome Page" which has been somewhat amended as follows;

WE NEED YOUR SUPPORT

Close to 200 expert from 36 countries around the globe are willing to donate time and share experience and expertise for free with colleagues in developing countries. We need your support to be able offering free training and advice to those who need it most. For further detail, please contact the secretariat at: support@OrangeOHouse.eu

This will be followed by the bottom two paragraphs of the original OHP Home Page plus the text (and links) of the open call:

In order to achieve its mission and objectives of assisting developing countries in their efforts to manage human and environmental health risks of chemicals, food and feed, the Management Board of Orange House Partnership (OHP) is seeking the assistance of experts in risk assessment and risk management with expertise in one or more of the following disciplines: **agronomy, toxicology, environmental toxicology, microbiology/virology, nutrition and health, and good husbandry, health and welfare of experimental and food producing animals.**

Assistance is sought of expert volunteers willing to participate on an ad hoc basis in defined projects and of expert volunteers willing to provide project leadership. Normally participation is without payment other than coverage of all expenses. However, depending on the project and the expert's contributions, sometimes payment of a modest fee is possible.

The drop-down sub-page will have the same text as currently under the "Open Callfor Expert Volunteers" as on the "Hoeme" page of the OHP subsite:

OPEN CALL FOR EXPERT VOLUNTEERS

In order to achieve its mission and objectives of assisting developing countries in their efforts to manage human and environmental health risks of chemicals, food and feed, Orange House Partnership (OHP) is seeking the assistance of experts in risk assessment and risk management with expertise in one or more of the following disciplines: **agronomy, toxicology, environmental toxicology, microbiology/virology, nutrition and health, and health and welfare of experimental and food producing animals.**

Assistance is sought of expert volunteers willing to participate on an ad hoc basis in defined projects and of expert volunteers willing to provide project leadership. Normally participation is without payment other than coverage of all expenses. However, depending on the project and the expert's contributions, sometimes payment of a modest fee is possible.

Experts who are willing to assist OHP should comply with the following acceptance criteria:

Specific Experts

Criteria for inclusion include:

- Completed university education attested by a diploma (at least Master of Science equivalent) in any of the human, animal, agro or plant life sciences, including chemistry, nutrition, microbiology (hygiene), toxicology and risk assessment;
- Several years of relevant and proven professional experience in any of the fields covered by OHP and gained after obtaining the diploma (postdoctoral training and fellowships may count);
- Experience in management of scientific projects and/or networks;
- Adequate speaking and writing skills of the English language;
- Being entitled to his/her full rights as a citizen of any of the UN countries;
- Being physically and mentally fit to provide the assistance requested of OHP experts;
- A proper sense of respect and co-operation as well as good social skills;
- Ability to perform professionally and independently without substantial coaching;
- Ability to work under conditions that require considerable flexibility and creativity;
- Willingness to travel and accept lodging conditions which may be below standards that are considered appropriate in well-developed countries;
- Adherence to the [Code of Conduct of OHP](#).

Project Leaders

Criteria for inclusion are the same as for Specific Experts but include also:

- Experience in working in a multicultural environment, preferably with a multidisciplinary approach;
- Substantial experience in the management of large projects and in people management;
- Substantial experience in solving problems; ability to work unusual hours and under substantial stress conditions;
- Good organisational and coordination and implementation skills.

Experts are requested to complete the [registration form](#) and send this together with the completed [OHP CV summary form](#) and the completed [Declaration of Interest form](#) to the Secretariat of the OHP Management Board at: info@orangeOhouse.eu or in a sealed envelope to:

*Secretariat of the Management Board of Orange House Partnership vzw
Via del Colle Stabbiano 307,
San Lorenzo di Moriano
55100 Lucca, Italy*

THE "NOT FOR PROFIT" PAGE

The first drop-down sub-page (**FUNDING**) comprises the text of the current 'not for profit' page of the OHP subsite. Slightly amended as follows:

Orange House Partnership operates on a not-for-profit basis with the aim of making its knowledge, expertise and experience accessible to professionals primarily in developing countries and emerging economies with very limited financial resources. In order to enable these services in a sustainable manner Orange House Partnership seeks financial support from international organisations, governmental authorities, non-governmental organisations (NGO's), private parties providing foreign development assistance, and interested individuals. **Donations to Orange House Partnership are tax-deductable.** For further detail, please contact the secretariat at: support@OrangeOHouse.eu

Orange House Partnership also offers its expertise and experience to national authorities and institutions in countries with well-established economies and to the private sector, where - by charging for its assistance, advice, management and training - it generates additional financial resources to allow and secure its free services to developing countries. This approach (paid and unpaid assistance) requires full financial transparency. To that end Orange House Trust Fund Foundation ([OHTFF](#)) was established to separate financial resources intended for capacity building in developing countries from operational costs of running the Orange House Partnership. Three tariff levels are applied, which are reconsidered and published annually:

- **Zero Tariff:** at most (part of) actual expenses and administration costs may be charged (e.g. travel, hotel accommodation, administration, etc.). No fee is charged for the experts involved. This tariff applies to all projects requested by national authorities and institutions in developing countries with very limited resources and without project support from international organisations.
- **Reduced Tariff:** 25-75% of the expert(s) fee is charged in addition to actual expenses and administration costs. This tariff applies to all projects requested by:
 - national authorities and institutions in developing countries with additional external project support such as from international organisations;
 - national authorities and institutions in countries with emerging economies but with still limited resources;
 - international organisations and the European Commission;
 - national authorities and public institutions in countries with established economies, when such projects aim at assisting developing countries;
 - non governmental organisations (NGOs) and private non-profit organisations with charitable objectives
- **Full Tariff:** the full expert(s) fee is charged in addition to actual expenses and administration costs. This tariff applies to the private sector and all projects requested by national authorities and institutions in countries with well-established economies when the project aim does not justify the reduced tariff.

The current Orange House Partnership day-tariff scheme can be found here (*link will be provided*)

With the aim to maximise its free services to developing countries and emerging economies in a sustainable manner Orange House Partnership sets out to carefully balance its capacity annually among the three tariff classes based on predictions related to:

- (i) available and expected funding and
- (ii) requests for paid and unpaid assistance.

For 2010 Orange House Partnership targets a balance as shown in the box below:

Tariff Class	Description	Targeted percentage of total human resources capacity
Zero Tariff	No charges other than actual expenses, if any	greater than or equal to 50%
Reduced Tariff	Charges: 25-75% of the full Expert fee plus actual expenses	greater than or equal to 30%
Full Tariff	Charges: 100% of the Full Expert fee plus actual expenses	smaller than or equal to 25%

The second drop-down sub-page "**Friends of Orange House Partnership**" will have the same text as currently under this heading in the OHTFF subsite for the moment.

THE "TRANSPARENCY" PAGE

Use the existing text, slightly modified as indicated below and replace the picture by either a picture of a crystal ball or some crystal glasses:

Orange House Partnership aims at full transparency of its management, operations and membership. Member experts (Management Board and Project Leadership Team) and ad hoc project experts are all experienced scientists who participate in Orange House projects upon invitation following a targeted call for expression of interest. All experts participate on personal title and do not represent any third party, irrespective of their current or previous affiliations. Resumes and declarations of interest of all members of the Management Board and the Project Leadership Team are publicly available and are updated annually or more frequently as appropriate. Resumes and declarations of interest of specific experts, providing assistance on an ad hoc project basis are provided to the project team and the contracting party. They will be made available to third parties upon request.

Financial transparency is guaranteed by publishing on the Orange House Partnership's public website its annual financial report, audited by an external accountant. The [annual financial report](#) is also formally submitted to the Belgian Governmental Registration Authorities for their review.

Among other details the annual financial report provides information about the financial aspects of of free assistance (zero tariff), paid assistance (reduced and full tariff), funding received and overhead and other expenditures.

In order to completely separate money flows earmarked to finance projects in developing countries from the general balance of payments, thus achieving full financial transparency, the Board of the Orange House Trust Fund Foundation (OHTFF) sees to it that the trust fund is used exclusively to finance activities in developing countries and countries with emerging economies and which are aimed at increasing knowledge and building capacity in the public sector in the area of sustainable human, animal and environmental food, feed and chemical safety.

THE "WHAT WE OFFER" PAGE

On the first drop-down page: "Scientific Expertise" this page, please put the text and table which are now under "Scientific Expertise", again slightly amended as shown below:

Experts involved in Orange House Partnership projects are all senior scientists with many years of experience and extensive expertise in one or several of the scientific disciplines essential to cover the wide range of areas and services offered by the Partnership. The rather small Project Leadership Team (PLT) of 3-5 experts comprises project managers able to dedicate substantial time and effort over a prolonged period. The considerably larger Group of Specific Experts (GSE), currently comprising close to 200 experts from 36 countries in North America, Europe, Asia and Oceania. These experts participate on an *ad hoc* basis, depending on their availability and specific expertise needs. The names and resumes (CV's) of all members of the PLT and the GSE involved in Orange House projects may be made available upon request. Orange House Partnership's range of expertise covered jointly by all experts involved is summarised below.

Scientific Disciplines	
<ul style="list-style-type: none"> • Hazard Characterisation • Exposure Assessment • Human Health Risk Assessment • Environmental Risk Assessment • Risk Management • Efficacy Assessment • Agroscience 	<ul style="list-style-type: none"> • Toxicology • Environmental Toxicology • Microbiology/Virology • Nutrition and Health/Food fortification • Health and Welfare of Experimental and Food Producing (Farm) Animals • Laboratory Animal Science

On the second drop-down page: "Focus Areas" please use the text currently under "Activities", slightly amended as follows:

Scope of Activities

Through its expert network Orange House Partnership offers its services, including management and training, in a broad range of scientific disciplines and areas of interest. In addition, it offers advice on international legislation related to human and environmental safety in the context of food, feed and chemical exposure and health and welfare of food producing and experimental animals. Emphasis is on FAO, OIE, UN.ECOSOC (GHS) and WHO standards, OECD harmonised testing and assessment procedures and EU regulations and directives. Close links with the European Food Safety Authority (EFSA) and the Global Alliance on Improved Nutrition (GAIN) ensure that Orange House Partnership remains at the forefront of scientific developments in the areas of food and feed safety and micronutrient fortification of food. In the table below a summary is provided of focus areas and scientific disciplines available now or in the near future.

Focus Areas	
<ul style="list-style-type: none"> • Food and feed • Micronutrient fortification of food • (Industrial) chemicals • Health care products and cosmetics • Pharmaceuticals • Genetically modified organisms (GMO's) • Plant protection products • GHS (Globally Harmonized System of Classification and Labelling of Chemicals) 	<ul style="list-style-type: none"> • Management • Compliance monitoring • QA/QC • Training • Legal advice

THE "PROJECTS, REPORTS AND DOCUMENTS" PAGE

*Under the drop-down page titled: "**Highlights**" put everything there that is now under "Activities and Reports" of the OHTFF area of the website, amending only the first sentence as follows:*

A complete overview of all projects together with related documents is provided in a chronological order under "Project Overview".

*Under the second drop-down page, titled "**Meeting Documents**" put everything there that is now under "Documents" Page of the OHP area of the website, first part: "Documents"*

*Under the third drop-down page, titled "**Project Reports**" put everything there that is now under "Documents" Page of the OHP area of the website, starting with the "Project Report Summaries" until the end of the "Full Project Reports" part*

*Under the 4th drop-down page, titled "**Miscellaneous Documents**" put everything there that is now under "Documents" Page of the OHP area of the website, starting with the "Press Messages" until the end.*

*Under the 5th drop-down page, titled "**Project Overview**" put everything there that is now under the "Activities" Page of the OHP area of the website, starting with the "ZERO TARIFF CLASS PROJECTS" until the end.*

THE "CONTACT US" PAGE

*Under the drop-down page titled: "**OHP**" please add the current text of the OHP Contact page amended as follows:*

Contact details

Orange House Partnership npo/vzw

Postal address: Via del Colle Stabbiano 307

S.Lorenzo di Moriano, 55100 Lucca, Italy

Visiting address: Rond Point Schuman 9, 6th floor, 1040 Brussels, Belgium

Tel: +39 0583579544

Email: info@orangeOhouse.eu

Website: www.orangeOhouse.eu

Herman B.W.M. Koëter, MSc. DTox. ERT

Managing Director

Email: herman.koeter@orangeOhouse.eu

Mobile: +39 3319899365

*Under the drop-down page titled: "**OHTFF**" please add the current text of the OHTFF Contact page amended as follows:*

Orange House Trust Fund Foundation npo/anbi

Seat address: Galgenvelddijk 3, 7271 PG, Borculo, The Netherlands

Postal address: Via del Colle Stabbiano 307

S.Lorenzo di Moriano, 55100 Lucca, Italy

Visiting address: Rond Point Schuman 9, 6th floor, 1040 Brussels, Belgium

Tel: +39 0583579544

Email: info@orangeOhouse.eu

Website: www.orangeOhouse.eu

Herman B.W.M. Koëter

Chairman of the Management Board

Email: herman.koeter@orangeOhouse.eu

Tel: +39 3319899365

Coenraad Hendriksen

Executive Secretary of the Management Board

Email: coenraad.hendriksen@intravacc.nl

Tel: +31 627042442