

TABLE 1

**CUMULATIVE FINANCIAL ACCOUNT OF
ORANGE HOUSE PARTNERSHIP
FROM THE DATE OF ITS ESTABLISHMENT IN MAY 2009**

BALANCE SHEETS OVERVIEW		
State of affairs on 27 January 2014		
BALANCE SHEETS	EXPENSES	INCOME
Balance Sheet 1: Zero Tariff Projects		
Projects completed: 7	11,204.18	0
Projects ongoing: 0	0	0
Total :	11,204.18	0
Balance Sheet 2: Reduced Tariff Projects		
Projects completed: 17	129,662.27	211,556.87
Projects ongoing: 5	24,288.89	21,800.00
Projects not yet started: 2	0	
Projects stopped or merged: 3	19,427.96	9,057.01
Total:	173,379.12	242,413.88
Balance Sheet 3: Full Tariff Projects		
Projects completed: 5	540.21	25,309.84
Project ongoing: 0	0	0
Total :	540.21	25,309.84
Balance Sheet Item 4: Management Board		
Meetings, travels, fund raising, administrative expenses	19,720.87	2,063.15
Total :	19,720.87	2,063.15
Balance Sheet 5: Salaries and Indemnities		
Salaries & indemnities	1,718.30	0
Total :	1,718.30	0
Balance Sheet 6: Orange House Office		
Office exploitation, supplies, equipment and administrative costs	36,095.89	0
Total :	36,095.89	0
OVERALL BALANCE:	242,658.57	269,786.87
CAPITAL IN THE BANK		27,128.30

TABLE 2

**DETAILED OVERVIEW OF OHP EXPENSES AND INCOME FROM
THE DATE OF ESTABLISHMENT OF ORANGE HOUSE
PARTNERSHIP IN MAY 2009**

BALANCE SUMMARY (state of affairs on 27 January 2014)		
BALANCE SHEETS	EXPENSES	INCOME
Balance Sheet 1: Zero Tariff Projects		
Project ZT(2009)1 <i>(completed)</i> Mission to Shanghai and Beijing; 18-29 May 2009	93.20	0
Project ZT(2009)2 <i>(completed)</i> Mission to the 7 th CTDC, South Africa; 6-11 September 2009	1,444.10	0
Project ZT(2009)3 <i>(completed)</i> OHP Promotion visits to EC, Brussels and the Netherlands; 28-29 October 2009	280.40	0
Project ZT(2009)4 <i>(completed)</i> OHP Promotion Harvard University PAPSAC; 22-23 November 2009	583.88	0
Project ZT(2010)1 <i>(completed)</i> Supporting capacity building congress in Cuba; December 2010.	3,277.65	0
Project ZT(2010)2 <i>(completed)</i> Food and feed training in Khartoum, Sudan; November 2010	5,524.95	0
Project ZT(2010)3 <i>(completed)</i> Food safety seminars in South Africa; March 2011	0	0
Total Balance Sheet 1:	11,204.18	0
Balance Sheet 2: Reduced Tariff Projects		
Project RT(2009)1 <i>(completed)</i> Supporting the MoH in China; 28 June-31 October 2009	29,239.00	100,170.00
Project RT(2009)2 <i>(completed)</i> Food safety training, Beijing, China; May 2010	50.85	0
Project RT(2009)3 <i>(completed)</i> Development of Guidance Documents for the Swiss Authorities; August 2009-September 2010	8,642.53	36,900.10

Project RT(2009)4 <i>(completed)</i> GHS Implementation training, Uruguay; May- June 2010	11,100.06	0
Project RT(2009)5 <i>(completed)</i> Pesticide risk assessment training in CEMAC countries in Africa; May 2010	20,928.52	0
Project RT(2010)1 <i>(ongoing)</i> EUCTP project, Food and feed risk management in China; January 2010 – January 2015	1,373.54	1,800.00
Project RT(2010)2 <i>(completed)</i> Food risk analysis training in Kiev, Ukraine for the FAO; March 2010	334.20	1,375.84
Project RT(2010)3 <i>(completed)</i> Representing FAO at a food and feed conference in Khartoum, Sudan; March 2010	7.15	857.54
Project RT(2010)4 <i>(completed)</i> Advising the Dutch government on animal welfare strategies; April 2010	77.15	2,986.65
Project RT(2010)5 <i>[merged with RT(2010)6]</i> Fair Food project development; February – August 2010	1,777.70	0
Project RT(2010)6 <i>(ongoing)</i> Communication of food information to consumers; April 2010 – April 2014	17,558.99	20,000.00
Project RT(2010)7 <i>(completed)</i> Chairing and lecturing at the CIFSQ Conference, Shanghai, China; November 2010	747.38	0
Project RT(2010)8 <i>(completed)</i> GHS Training in South Africa; March 2011	8,804.59	0
Project RT(2010)9 <i>(stopped)</i> Preparation of a project proposal for food safety management in Abu Dhabi; September 2010- January 2011	17,650.26	9,057.01
Project: RT(2011)1 <i>(completed)</i> International Conference on Health and Nutrition and Meetings at the University of Khartoum, Sudan and Development of an MOU	2,643.85	2,600.87
Project: RT(2011)2 <i>(completed)</i> Series of GHS Training Courses in Southeast Asia (China, Indonesia, Malaysia, Philippines and Thailand) September- February 2012	1,591.53	1,183.15
Project: RT(2011)3 <i>(completed)</i> Development of a MOU with GAIN; June - November 2011	19.60	0
Project: RT(2011)4 <i>(ongoing)</i> Development of a Student Fund with the University of Wageningen and fund raising. July 2011 -	371.10	0
Project: RT(2011)5 <i>(completed)</i> World Congress on the use of animals and alternatives in the life sciences, Montreal, Canada. 21-25 August 2011	1,570.98	1,540.98
Project: RT(2012)1 <i>(ongoing)</i> Participation in the GFSP of the World Bank; December	549.46	0

2012-December 2017		
Project: RT(2013)1 (<i>project cancelled</i>) Evaluation of a public/private partnership on cassava for NL		
Project: RT(2013)2 (<i>completed</i>) Awareness raising on food fortification in Kenya for GAIN; May –December 2013	42,994.85	58,941.74
Project: RT(2013)3 (<i>completed</i>) Evaluation scientific output of the Dutch Pesticide and Biocide Board, January-July 2013	233.17	5,000.00
Project: RT(2013)4 (<i>completed</i>) Lecturing on food fraud and food security at SAAFoST, SA plus promotion of OHP; 6-10 October 2013	676.86	
Project: RT(2014)1 (<i>ongoing</i>) Awareness raising on food fortification in Indonesia for GAIN; January-May 2014	4,435.80	
Project: RT(2014)2 (<i>not yet started</i>) Development of a GD on designing compliance surveys and studies for GAIN; February-June 2014		
Project: RT(2014)3 (<i>not yet started</i>) Development of a GD on best practices for regulatory monitoring for GAIN; April- July 2014		
Total Balance Sheet 2:	173,379.12	242,413.88
Balance Sheet 3: Full Tariff Projects		
Project FT(2009)1 (<i>completed</i>) Advising an agri-food industry; 9-11 June 2009	181.17	2,490.80
Project FT(2009)2 (<i>completed</i>) Dossier evaluation for an agri-food industry; December 2009	160.00	3,020.00
Project FT(2012)1 (<i>completed</i>) Assistance with the development of a food fortification dossier for an agri-food industry	0	17,100.00
Project FT(2012)2 (<i>completed</i>) Advising “The Food Group” (1 day consultancy)	0	1,000.00
Project FT(2014)1 (<i>completed</i>) Keynote lecture and chairing a symposium (SLiM)	199.04	1,699.04
Total Balance Sheet 3:	540.21	25,309.84
Balance Sheet Item 4: Management Board		
4.1 Meeting Expenses	4,288.08	0
4.2 Travel Expenses	10,364.80	0
4.3 Fund Raising Activities	4,341.67	2,063.15
4.4 Administrative and miscellaneous	726.32	0

Total Balance Sheet 4:	19,720.87	2,063.15
Balance Sheet 5: Salaries and Indemnities		
5.1 Salaries (January 2010 – December 2013)	[456,000.00 ¹]	
5.2 Indemnities	1,718.30	
Total Balance Sheet 5:	1,718.30	
Balance Sheet 6: Orange House office running costs		
6.1 Office Exploitation	6,769.25	0
6.2 Office Supplies and Equipment	12,715.76	0
6.3 Administrative and miscellaneous	16,610.88	0
Total Balance Sheet 6:	36,095.89	0
OVERALL BALANCE:	242,658.57	269,786.87

¹ Payments, as proposed by the MB [see document: MB/M(2009)20/REV1] have not been made in order to allow the execution of an adequate number of activities thus fulfilling OHP's mission. Amount is not included in the balance

TABLE 3

**DETAILS OF OHP EXPENSES AND INCOME FROM THE DATE OF
ESTABLISHMENT OF ORANGE HOUSE PARTNERSHIP
IN MAY 2009**

DATE	EXPENSE DETAILS	AMOUNT (€)
	BALANCE SHEET: 1	
	ZERO TARIFF (ZT) PROJECTS	
	Project: ZT(2009)1 Mission to Shanghai and Beijing (18-29 May, 2009)	
	1.1 Missions of staff	
18.05.2009	Transport home- Airport (Zaventem) (34x€0.20)	6.80
29.05.2009	Taxi costs (2x)	10.00
29.05.2009	Transport (Zaventem) Airport-home (37x€0.20)	7.40
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
14.05.2009	Visa costs	33.00
23.05.2009	Meals with guests (2x)	36.00
	Total Project ZT(2009)1:	93.20
	Project: ZT(2009)2 Mission to South Africa to address the 7th CTDC; and promoting OHP in developing countries (6-11 September, 2009)	
	1.1 Missions of staff	
27.11.2009	Mission Expenses HK (06-11 September)	1,444.10
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project ZT(2009)2:	1,444.10

	Mission: ZT(2009)3 OHP Promotion visits of AG and HK to Ministries in the Netherlands and EC in Brussels (28-29 October 2009)	
	1.1 Missions of staff	
28-29.11	Mission Expenses HK (travel, meals, miscellaneous)	280.40
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project ZT(2009)3:	280.40
	Mission: ZT(2009)4 OHP Promotion Harvard University (PAPSAC) Think-tank meeting (22-23 November 2009, Boston, USA)	
	1.1 Missions of staff	
21-23.11	Mission Expenses HK	583.88
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project ZT(2009)4:	583.88
	Project: ZT(2010)1 Supporting Cuba scientific meeting on risk assessment (December 2010)	
	1.1 Missions of staff	
01.11.2010	Travel costs HK to Cuba (Flight ticket)	1,342.55
27.12.2010	Travel costs HK Cuba (hotel, meals, travel to/fro airport)	500.90
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
10.06.2010	Sponsoring the congress	1,034.20
22.07.2010	Registration fee for the congress	400.00
	Total Project ZT(2010)1:	3,277.65
	Project: ZT(2010)2 Food and feed training in Khartoum, Sudan (November 2010)	
	1.1 Missions of staff	
28.11.2010	Travel expenses HK	1,766.59

	1.2 Expert travel	
28.11.2010	Travel costs BtK	1,621.64
28.11.2010	Travel costs WdW	1,747.50
29.11.2010	Travel costs WH	389.22
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project ZT(2010)2:	5,524.95
	Project: ZT(2010)3 Food and feed training in Durban and Johannesburg, South Africa (March 2011)	
	1.1 Missions of staff	0
	1.2 Expert travel	0
	1.3 Preparatory costs	0
	1.4 Administrative and miscellaneous costs	0
	Total Project ZT(2010)3:	0
	GRAND TOTAL BALANCE SHEET 1:	11,204.18
	BALANCE SHEET: 2 REDUCED TARIFF (RT) PR O J E C T S	
	Project: RT(2009)1 Providing support to the Ministry of Health in China with the implementation of the new Food safety Law (28 June-31 October, 2009)	
	2.1 Missions of staff	
27.11.2009	Mission Expenses HK (28 June-3 July)	3,257.94
27.11.2009	Mission Expenses HK (13-25 September)	1,958.85
27.11.2009	Mission Expenses HK (18-23 October)	2,039.27
18.02.2010	Mission HK to the Hague: presentation final report	92.80
	2.2 Expert travel	
06.10.2009	Mission Expenses WdW (28 June-3 July)	591.09
06.10.2009	Mission Expenses VS (13-18 September)	1,098.36
06.10.2009	Mission Expenses JB (13-25 September)	2,959.94
02.11.2009	Mission Expenses WdW (13-18 September)	1,447.46
02.11.2009	Mission Expenses WdW (18-23 October)	2,337.50
02.11.2009	Mission Expenses SN (18-23 October)	1,551.25
02.11.2009	Mission Expenses AB (13-18 September)	1,388.78

02.11.2009	Mission Expenses SS (13-18 September)	1,987.33
03.11.2009	Mission Expenses DH (18-23 October)	1,417.06
03.11.2009	Mission Expenses PP (18-23 October)	1,637.94
30.11.2009	Mission Expenses AK (13-18 September)	4,351.26
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
04.12.2009	Porto China reports	25.18
11.12.2009	China report mailing	287.79
12.12.2009	Printing costs China report	809.20
	Total Project RT(2009)1:	29,239.00
	Project: RT(2009)2 Training Workshop for CAAS, Beijing, China (December 2009 – May 2010)	
	2.1 Missions of staff	
08.06.2010	Mission expenses HK (May 2010)	50.85
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project RT(2009)2:	50.85
	Project: RT(2009)3 Development of 2 guidance documents on the use of alternative methods in the regulatory assessment of chemical safety for the Swiss authorities (August 2009 – September 2010)	
	2.1 Missions of staff	
29.09	Mission Expenses HK (contract signing, 29.09)	215.40
14.02	Mission HK to Paris (preparation Brazil workshop)	154.40
16.09.2010	Project closing Workshop, Bern, Switzerland	696.66
	2.2 Expert travel	
30.11	Administrative and travel expenses of the expert (CE)	3,600.00
14.02	Administrative and travel expenses of the expert (CE)	3,976.07
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project RT(2009)03:	8,642.53
	Project: RT(2009)4 Training course on the implementation of the GHS in Uruguay (31 May-4 June 2010)	

	2.1 Missions of staff	
15.02.2010	Mission expenses HK Preparatory meeting UNITAR, Geneva	345.13
08.06.2010	Mission expenses HK (May/June 2010)	2,203.30
02.07.2010	Mission expenses HK (Geneva, June 2010)	614.74
	2.2 Expert travel	
09.06.2010	Mission expenses HF (May/June 2010)	1,285.15
09.06.2010	Mission expenses KW (May/June 2010)	3,455.70
11.06.2010	Mission expenses SV (May/June 2010)	1,728.30
29.06.2010	Mission expenses IP (May/June 2010)	1,467.74
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project: RT(2009)04:	11,100.06
	Project: RT(2009)5 In depth training in pesticide risk assessment and risk management in 6 Sub-Saharan African countries (May 2010)	
	2.1 Missions of staff	
07.01.2010	Mission expenses HK, January 2010	2,452.50
08.06.2010	Mission expenses HK, May 2010	2,652.07
	2.2 Expert travel	
08.06.2010	Mission expenses PP, May 2010	1,965.45
14.06.2010	Mission expenses YK, May 2010	3,234.20
02.07.2010	Mission expenses AF, May 2010	2,288.10
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
15.12.2009	Visa costs	100.00
14.06.2010	Sponsoring expenses 7 African delegates	8,236.20
	Total Project: RT(2009)05:	20,928.52
	Project: RT(2010)1 Partnering in a consortium bid for EU project EUCTP2 (January 2010 – January 2015)	
	2.1 Missions of staff	
	2.2 Expert travel	
07.06.2011	Mission to Rennes, France WdW	866.85
	2.3 Preparatory costs	
21.10.2011	Preparatory costs (training material) WdW	400.00
	2.4 Administrative and miscellaneous costs	
31.08.2010	Tender submission BTSF to Beijing	106.69
	Total Project: RT(2010)01	1,373.54

	Project: RT(2010)2 Training in food risk analysis in 7 Eastern European countries (Kiev) (March 2010)	
	2.1 Missions of staff	
07.04.2010	Expense claim HK	334.20
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)02:	334.20
	Project: RT(2010)3 Training in food risk assessment in Sudan (March 2010)	
	2.1 Missions of staff	
14.04	Expense claim HK	7.15
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)04:	7.15
	Project: RT(2010)4 Advising the Dutch government on strategic objectives in animal welfare (April 2010)	
	2.1 Missions of staff	
13.04	Expense claim HK	77.15
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)04:	77.15
	Project: RT(2010)5 "Fair Food" Project (February 2010 – August 2010) [Project was merged with project RT(2010)06]	
	2.1 Missions of staff	
27.02.2010	Meeting with senior agribusiness representatives in New York: • Travel expenses HK (including all meals)	1,145.34

	• Travel expenses AG (including hotel HK 2 nights)	632.36
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)05:	1,777.70
	Project: RT(2010)6 EU Labelling Project (April 2010 -)	
	2.1 Missions of staff	
16.11.2010	Meeting with Hungarian authorities	307.75
23.12.2010	Meeting with Dutch Authorities (VWA)	132.80
05.05.2011	Project team meeting in The Hague (travel costs)	79.40
10.02.2012	Project team meeting in Utrecht (travel costs)	104.50
21.03.2012	Meeting with The Sustainability Consortium (the Hague)	81.00
21.03.2012	Commuting home-office costs (09/11-02/12)	58.65
29.05.2012	Commuting home-office costs (03/12-06/12)	53.25
22.06.2012	Meeting with Vitalinq, TNO, Fr.Camp. in Amersfoort	150.40
22.08.2012	Project Team Meeting at Caesar's office, Utrecht (travel, lunch)	179.02
26.09.2012	Meeting with CAOBISCO SC in Rome (travel expenses HK	318.59
	2.2 Expert travel	
09.09.2010	Meeting food producer in Paris (HK + FC)	322.40
23.09.2010	Meeting with Dutch authorities (HK + RS)	99.20
14.10.2010	Meeting with DEFRA, UK (HK + KdW)	392.75
27.02.2012	Dr Schreiber, BVL, travel expenses FITI Introduction Event	638.43
27.02.2012	Travel expenses KdW 2010-2011	359.80
09.04.2013	Meeting with Clear Karma in Paris FC+HK (non-reimbursable, cancelled because of illness)	276.00
06.06.2013	Meeting with Clear Karma in Paris FC+HK	326.00
	2.3 Preparatory costs	
26.09.2012	Discussion about extending the project to include health and ageing	105.02
06.06.2013	OHP Poster and Banner printing for meeting in the EU Parliament	111.00
29.08.2013	Book on food labelling (Voedingscentrum)	16.90
	2.4 Administrative and miscellaneous costs	
22.02.2010	Lunch meeting	29.75
19.07.2010	Meeting with potential partner (Caesar) Utrecht	99.67
05.05.2011	Parking costs project meeting HK	12.65
14.07.2011	Parking costs 5 project team meetings, Brussels	15.00
14.12.2011	Lunch with project team (11 people)	104.65
21.12.2011	FITI event 18/11: audiovisual support	344.85
21.12.2011	FITI event 18/11: smart phone rental	624.00
21.12.2011	FITI event 18/11: Residence Palace (meeting room)	1,667.00
23.12.2011	Parking costs , 8 meetings of the project team	29.00

11.01.2012	FITI event 18/11: test food purchase	38.70
11.01.2012	FITI event 18/11: catering	1,603.51
27.03.2012	FITI Kick-off meeting (20/03) copy shop	88.30
17.04.2012	Fund raising dinner with HR vice president, major agribusiness	131.10
17.04.2012	Expenses charged by S&P (partner left the project team)	2,970.00
14.05.2012	FITI Kick-off meeting (20/03) venue + food (Scotland House)	2,032.80
07.06.2012	Fund raising dinner with J-LG , CEO, major agribusiness	170.00
21.02.2013	Hosting technical cooperation meeting with ClearKarma +lunch	77.00
21.02.2013	Expense claim Bureau Brussels (project coordination)	1,600.00
01.03.2013	Expense claim Caesar Experts (software development)	1,620.00
09.07.2013	Lunch with experts in the EU Parliament	22.80
26.09.2013	Various expenses and a mission to Questionmark (HK) in NL	165.45
	Total Project: RT(2010)06:	17,558.99
	Project: RT(2010)7 Lecturing and Chairing at the CIFSQ Conference in Shanghai China (November 2010)	
	2.1 Missions of staff	
08.11.2010	Travel expenses HK Brussels-Shanghai	747.38
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)07	747.38
	Project: RT(2010)8 GHS Training in South Africa (Spring 2011)	
	2.1 Missions of staff	
06.12.2010	Travel expenses HK for preparatory meeting with UNITAR	132.63
28.03.2011	Travel expenses HK plus dinner, local printing etc. costs	2,144.56
14.07/2011	Travel expenses HK: UNECE and UNITAR meetings	156.74
	2.2 Expert travel	
28.03.2011	Travel expenses IP	926.21
28.03.2011	Travel expenses HF	1,446.71
28.03.2011	Travel expenses SV	2,313.36
29.03.2011	Travel expenses PV	1,684.38
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)08	8,804.59
	Project: RT(2010)9	

	Preparation of OHP's project proposal in response to a tender published by the Abu Dhabi Food Control Authority (September 2010 – January 2011)	
	2.1 Mission of staff	
19.01.2011	Mission expenses HK including hotel and meals for all	3,782.04
	2.2 Expert travel	
15.01.2011	Mission expenses presentation in Abu Dhabi (VS)	376.82
25.01.2011	Mission expenses presentation in Abu Dhabi (JB)	2,177.08
01.02.2011	Mission expenses presentation in Abu Dhabi (WdW)	1,217.92
	2.3 Preparatory costs	
07.10.2010	Tender security (50,000 AED)	9,917.79
	2.4 administrative and miscellaneous costs	
07.10.2010	Tender submission to Abu Dhabi	178.61
	Total Project: RT(2010)09	17,650.26
	Project: RT(2011)1 International Conference on Health and Nutrition and Meetings at the University of Khartoum, Sudan and Development of an MOU (February 2011 – September 2011)	
	2.1 Mission of staff	
30.03.2011	Mission expenses HK	2,616.95
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
14.07.2011	Mail charges (registered documents)	26.90
	Total Project: RT(2011)1	2,643.85
	Project: RT(2011)2 Series of GHS Training Courses in Southeast Asia (China, Indonesia, Malaysia, Philippines and Thailand) (September- February 2012)	
	2.1 Mission of staff	
09.11.2011	Mission expenses HK Indonesia and Malaysia	1,183.15
09.12.2011	Meeting Geneva at UNITAR and UN.ECE, expenses HK	300.03
	2.2. Expert travel	
	2.3 Preparatory costs	
20.10.2011	Visa costs HK for Indonesia	88.40
23.12.2011	Sending documents to UNITAR by registered mail	19.95
	2.4 Administrative and miscellaneous costs	
	Total Project: RT(2011)2	1,591.53

	Project: RT(2011)3 Development of a MOU with GAIN (June – November 2011)	
	2.1 Mission of staff	
14.07.2011	Fund raising/exploratory meeting with GAIN at Brussels airp.	19.60
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 administrative and miscellaneous costs	
	Total Project: RT(2011)3	19.60
	Project: RT(2011)4 Development of a Student Fund with the University of Wageningen and fund raising (July 2011 -)	
	2.1 Mission of staff	
09.11.2011	Meeting at Wageningen University about Student funds (HK)	108.20
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 administrative and miscellaneous costs	
29.08.2013	Installing the OHP student (AH) in Wageningen: travel expenses & installation needs	181.80
13.11.2013	Meeting of WW, HK with MSc student sponsored through OHP + supper	81.10
	Total Project: RT(2011)4	371.10
	Project: RT(2011)5 World Congress on the use of animals and alternatives in the life sciences, Montreal, Canada (21-25 August 2011)	
	2.1 Mission of staff	
16.09.2011	Travel expenses HK (Co-Chair of the Congress)	1,285.98
11.11.2011	Meeting of the ACT Board, London; travel expenses HK	285.00
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 Administrative and miscellaneous costs	
	Total Project: RT(2011)5	1,570.98
	Project: RT(2012)1 Partnering with the World Bank's Global Food Safety	

Partnership (December 2012 -)		
	2.1 Mission of staff	
15.12.2012	Kick-off Meeting of the GFSP in Paris (travel expenses HK)	411.00
28.02.2013	Follow-up meeting at the Dutch Ministry of Economic Affairs	118.60
	2.2 Expert travel	
	2.3 Preparatory costs	
17.01.2014	Teacher's manual environmental assessment	19.86
	2.4 administrative and miscellaneous costs	
	Total Project: RT(2012)1	549.46
Project: RT(2013)2 Evaluation of the GAIN Food Fortification Programme in Kenya (May 2013 – December 2013)		
	2.1 Mission of staff	
06.06.2013	Meeting of HK with GAIN to discuss possible project (travel)	136.86
14.10.2013	1 st mission to Nairobi; Travel expenses and hotel charges (HK)	2,110.71
14.10.2013	Daily allowance (HK): 50% of €5,625	2,812.50
20.12.2013	2 nd mission to Nairobi: travel expenses, hotel, and various other	2,645.45
17.01.2014	Daily allowance (HK): 50% of €9,375	4,687.50
17.01.2014	Miscellaneous expenses hotel Nairobi, not yet claimed	49.73
	2.2 Expert travel	
15.10.2013	1 st mission to Nairobi; Travel expenses and hotel charges (BB)	1,754.36
15.10.2013	Daily allowance (BB): 75% of €2,250	1,687.50
14.10.2013	1 st mission to Nairobi; Travel expenses and hotel charge (WW)	1,614.32
14.10.2013	Daily allowance (WW): 75% of €2,250	1,687.50
14.10.2013	Daily allowance (TO): 75% of €8,625	6,468.75
16.10.2013	1 st mission; Travel expenses and hotel charges (TO)	77.22
20.12.2013	2 nd mission to Nairobi: travel expenses and hotel charges (BB)	2,327.09
20.12.2013	Daily allowance (BB): 75% of €7,500	5,625.00
20.12.2013	2 st mission to Nairobi; Travel expenses and hotel charge (WW)	1,870.47
20.12.2013	Daily allowance (WW): 75% of €8,625	6,468.75
20.12.2013	Daily allowance (TO): 75% of €750	562.50
	2.3 Preparatory costs	
09.07.2013	Project team meeting in Wageningen (lunch)	50.80
11.07.2013	Discussion with TNO experts on e-learning in toxicology for developing countries (sandwiches)	16.00
29.08.2013	Expert team meetings in Wageningen on 06/07 and 14/08: 2 lunches for 3 people (WW, TO, HK)	94.20
	2.4 Administrative and miscellaneous costs	
09.07.2013	Sending contract by registered mail	25,75
26.09.2013	Name cards for expert TO + registered mail of contract 2 + lunch with expert TO	134.34

13.11.2013	Registered mail cost 2 nd GAIN contract	23.20
17.01.2013	Local travel to Schiphol plus a working lunch with WW	64.35
	Total Project: RT(2013)2	42,994.85
	Project: RT(2013)3 Evaluation of the Evaluation of the Scientific Output of the Dutch Pesticide and Biocide Board (Ctgb) (January 2013 – July 2013)	
	2.1 Mission of staff	
	2.2 Expert travel	
	2.3 Preparatory costs	
26.09.2013	Distribution of the final report, travel to Wageningen for official presentation	137.89
	2.4 administrative and miscellaneous costs	
09.07.2013	Conference call of the IVC	51.98
11.07.2013	Working lunch with the legal expert (AC) of the IVC	43.30
	Total Project: RT(2013)3	233.17
	Project: RT(2013)4 Lecturing at SAAFoST conference on food fraud and food security; promoting OHP (6-11 October 2013)	
	2.1 Mission of staff	
15.10.2013	Mission for SAAFoST to lecture at conference and promote OHP (flights were covered by SAAFoST, flight changes and local travels were not).	676.86
	2.2 Expert travel	
	2.3 Preparatory costs	
	2.4 administrative and miscellaneous costs	
	Total Project: (RT(2013)4	676.86
	Project: RT(2014)1 Evaluation of the GAIN Food Fortification Programme in Indonesia (January 2014 – April 2014)	
	2.1 Mission of staff	
17.01.2014	Meeting at GAIN, Geneva, travel expenses HK	130.13
27.01.2014	Flight expenses mission Indonesia HK	969.06
	2.2 Expert travel	
17.01.2014	Flight expenses of the scoping mission of TO	1,155.77
20.01.2014	Extra costs for flight changes (different dates)	120.00

17.01.2014	Flight expenses of WW and TO of mission in March	1,879.34
	2.3 Preparatory costs	
	2.4 administrative and miscellaneous costs	
17.01.2014	OHP Name cards for WW and BB	181.50
	Total Project: (RT(2014)1	4,435.80
	GRAND TOTAL BALANCE SHEET 2:	110,927.96
	BALANCE SHEET: 3 FULL TARIFF (FT) PROJECTS	
	Project: FT(2009)01 Mission to New York and Washington DC (9-12 June, 2009)	
	3.1 Missions of staff	
11.06.2009	Transport Washington (metro): \$10.00	7.22
11.06.2009	Dinner (1 person): \$52.58	37.95
12.06.2009	Hotel Windsor Inn (1 night, 1 person): \$159.16	115.00
12.06.2009	Shuttle to Dulles Airport (\$29.00)	21.00
	3.2 Expert travel	
	3.3 Preparatory costs	
	3.4 Administrative and miscellaneous costs	
	Total Project: FT(2009)01	181.17
	Project: FT(2009)02 Evaluation Health Claims dossier for an industry party (December 2009)	
	3.1 Missions of staff	
	3.2 Expert travel	
	3.3 Preparatory costs	
	3.4 Administrative and miscellaneous costs	
22-23.12	Administration and telephone costs	160.00
	Total Project: FT(2009)02	160.00
	GRAND TOTAL BALANCE SHEET 3:	341.17
	Project: FT(2012)01 Assistance with the development of a Food Fortification for an industry party (March 2012)	

	3.1 Missions of staff	
	3.2 Expert travel	
	3.3 Preparatory costs	
	3.4 Administrative and miscellaneous costs	
	Total Project: FT(2012)01	0
	Project: FT(2012)02 Advising “The Food Group” on future trends in food safety, management and developments (June 2012)	
	3.1 Missions of staff	
	3.2 Expert travel	
	3.3 Preparatory costs	
	3.4 Administrative and miscellaneous costs	
	Total Project: FT(2012)01	0
	Project: FT(2014)01 Deliver keynote lecture and chairing the Symposium on new approaches in chemical risk assessment (SLiM) (15 January 2014)	
	3.1 Missions of staff	
15.01.2014	Travel and hotel expenses (1 night) HK	199.04
	3.2 Expert travel	
	3.3 Preparatory costs	
	3.4 Administrative and miscellaneous costs	
	Total Project: FT(2012)01	199.04
	BALANCE SHEET: 4 MANAGEMENT BOARD	
	4.1 Meeting expenses (room charges, food, etc.)	
13.05.2009	MBM1: Cocktail party launch OHP (Traiteur)	1,673.30
	MBM1: Wine, juices, water (2 bills Delhaize)	258.94
	MBM2: Dinner with KL evening before the meeting	112.00
28.08.2009	MBM4: Dinner (with KL), lunch (with AG)	236.40
31.08.2010	MBM5: lunches and dinners	450.85
02.12.2010	MBM6: lunches, dinners (2), small expenses	544.05
05.05.2011	TFFMB2: lunch and drinks for all Board members	87.55

02.11.2011	MBM8 +TFFMB3 (dinners, lunches, etc.)	709.25
27.03.2012	Working Dinner: AG, KL, HK (AG picked up 50% of the bill)	90.00
02.05.2013	Conference call charges JM3	125.74
	Total 4.1:	4,288.08
	4.2 Travel expenses(related to MB meetings)	
14.06.2009	MBM1:travel expenses HS	235.87
08.06.2009	MBM4: travel expenses AG	347.81
06.09.2010	MBM5: travel expenses HS	299.08
16.09.2010	MBM5: travel expenses AG	1,626.55
06.09.2010	MBM5: hotel charges AG	392.00
01.11.2010	MBM6: hotel charges AG	202.30
18.11.2010	MBM6: travel expenses AG	1,187.32
29.03.2011	MBM7: travel and Board dinner expenses HK	1,998.50
04.04.2011	MBM7: travel expenses HS	1,611.87
27.04.2011	MBM7: travel expenses AG	481.22
05.05.2011	TFFMB2: travel expenses HS	208.47
31.05.2011	MBM7: additional hotel expenses & dinner of HK with KL	241.50
06.06.2011	TFFMB2: Travel expenses EB	497.66
02.11.2011	MBM8: travel expenses HS	127.97
18.01.2012	MBM8: travel expenses AG	451.58
27.01.2014	JM4: travel expenses VS	454.83
	Total 4.2:	10,364.80
	4.3 Fund raising activities (including travel costs)	
10.06.2010	Promotion at SOT, Baltimore: hotel, ground transport Marriot, Baltimore	711.31
06.05.2009	Promotion at FAO: flight, hotel, ground transport , meals	253.91
01.11.2010	Non-refundable hotel charges related to a cancelled fund raising mission	326.20
20.06.2011	Fund raising mission to CGIAR and OECD, Expenses HK	332.65
14.07.2011	Exploratory meeting with TNO, Rotterdam , The Netherlands	79.80
09.11.2011	Fund raising meetings at OPCW and PUM, The Hague (HK)	231.18
02.12.2011	OHP-CAAT Food Information day. Expenses HK	1,647.41
23.12.2011	Meeting with DSM and meeting with Bunge (car parking)	3.40
29.05.2012	Invited expert at INVITROM and TNO (travel expenses)	483.76
26.09.2012	WUR discussion on funds for poor students (travel expenses)	116.50
19.11.2012	HK was debater in a forum on food security of the Dutch Ministry of Foreign affairs (travel costs)	38.20
26.09.2013	Lobbying at ZonMw for OHP's mission (travel)	117.35
	Total 4.3:	4,341.67
	4.4 Administrative and miscellaneous costs	
14.06.2010	Cost declaration MB candidate (TN →NY)	684.32

22.09.2010	Meeting of HS and HK on awareness raising	14.00
16.10.2013	Working lunch with KL	28.00
	Total 4.4:	726.32
	GRAND TOTAL BALANCE SHEET 4:	19,720.874
	BALANCE SHEET: 5	
	SALARIES AND INDEMNITIES	
	5.1 Salaries	
30.12.2010	Salary HK 2010 (entitlement; for the record only)	[114,000.00]
30.12.2011	Salary HK 2011(entitlement; for the record only)	[114,000.00]
30.12.2012	Salary HK 2012 (entitlement; for the record only)	[114,000.00]
30.12.2013	Salary HK 2013(entitlement; for the record only)	[114,000.00]
	Total 5.1:	[456,000.00]
	5.2 Indemnities	
14.12.2011	Monthly indemnity 12/11(€100) and expenses TS (MSc intern)	184.90
30.01.2012	Monthly indemnity 01/12. TS (MSc intern)	100.00
23.02.2012	Monthly indemnity 02/12. TS (MSc intern)	100.00
21.03.2012	Monthly indemnity 03/12. TS (MSc intern)	100.00
14.05.2012	Monthly indemnity 04/12. And expenses MLS (MSc intern)	183.40
12.06.2012	Monthly indemnity 05/12. MLS (MSc intern)	100.00
08.07.2012	Monthly indemnity 06&07/12 MLS (MSc intern)	200.00
09.04.2013	Monthly indemnity 04/2014 (VV = MSc intern)	150.00
02.05.2013	Monthly indemnity 05/2014 (VV = MSc intern)	150.00
06.06.2013	Monthly indemnity 06/2014 (VV = MSc intern)	150.00
03.07.2013	Monthly indemnity 07/2014 (VV = MSc intern)	150.00
02.08.2013	Monthly indemnity 08/2014 (VV = MSc intern)	150.00
	Total 5.2:	1,718.30
	GRAND TOTAL BALANCE SHEET 5:	1,718.30
	BALANCE SHEET: 6	
	ORANGE HOUSE OFFICE	
16.04.2010	6.1 Office Exploitation	
	January-December 2010 [see doc MB/M(2010)11]	1,955.47

23.12.2011	January-December 2011 [see doc MB/M(2010)11]	1,749.01
19.12.2012	January-December 2012 (see doc. MB/M(2010)12]	1,615.72
29.12.2013	January-December 2013 (see doc. MB/M(2010)13]	1,449.05
	Total item 6.1:	6,769.25
	6.2 Office supplies and equipment	
25.11.2008	Standard hosting package Orange—House.eu web domain	53.91
04.12.2008	SonyVAIO SR29XN/S-P8400 Laptop	1,523.85
09.12.2008	Registration OrangeOHouse.eu and Orange0House.eu web domains (2x €15.46)	30.92
09.12.2008	Domain registration USA	13.08
30.12.2008	Business cards (100)	19.95
31.12.2008	Samsung SCX4824FN/XEN printer/scanner/copier	248.71
28.01.2009	Printer paper (4 packs)	19.80
11.03.2009	Business cards (revised) (200)	39.90
11.03.2009	Printer toner cartridge	52.93
30.03.2009	Print job: OHP flyer (2000)	464.10
08.04.2009	Express mail: OHP Bye Laws for signature	12.32
10.04.2009	Print jobs: 2000 envelopes and 100 invitation cards	392.70
21.04.2009	Reimbursement HS postal costs legal docs	65.90
24.04.2009	Mailing costs: invitation to OHP launch (stamps)	74.50
04.05.2009	Registration OHP with Belgian Court of Commerce	148.83
13.05.2009	Printer toner cartridges (2x)	101.96
29.05.2009	Print costs: correction stickers for brochure (1000) + 200 name cards	154.70
25.06.2009	Printing paper	31.80
26.06.2009	Porto costs (packages to MB on 19/6 and 26/6)	24.30
31.07.2009	Web site development (AIM)	1,092.00
09.10.2009	Printer toner cartridges	158.96
21.08.2009	Namecards (WdW, JB, AG, HS, KL)	142.80
02.11.2009	Vevida, domain registration, annual fee	53.91
05.11.2009	Makro (printer paper and A3 envelopes	24.48
09/19.11.09	Postal cost (big reports)	23.40
25.11.2009	Printer colour toner (2x)	38.98
02.12.2009	Stamps (Xmas cards)	39,00
04.12.2009	Office supplies (hole punctor, laptop sleeve)	26.85
11.12.2009	Office supplies (envelopes)	19.09
13.02.2010	Label stickers, dossier separators, paper trays	27.85
12.12.2009	Name cards and flyer stickers	166.60
15.12.2009	TransIP, domain registration USA, annual fee	71.40
06.04.2010	Namecards printing (HK,200x)	95.20
08.06.2010	Printing paper	29.80
08.06.2010	Name cards	95.20
08.06.2010	Annual subscription anti-virus software	60.00
08.06.2010	Printer toner cartridges	82.98

08.06.2010	External hard-drive for computer back-ups	129.00
08.06.2010	Office equipment: file cabinet	119.95
02.07.2010	HP mini netbook (to avoid travelling with main laptop)	299.00
06.09.2010	Document binders and printing paper	47.63
06.09.2010	Toner for b/w laser printer	81.23
26.09.2010	Website maintenance 2009	240.00
26.09.2010	Website maintenance and update 2010	612.00
01.11.2010	2 Printer cartridges colour printer	47.90
01.11.2010	Vevida Hosting package website 2010	53.91
02.11.2010	Printing Name cards (200)	95.20
15.12.2010	Webdomain registration 2011	71.38
29.12.2010	Printing OHP flyer, REV1; 2,500 copies	556.80
05.05.2011	Postal costs, printer cartridges (162.21), paper, parking, et.	301.68
05.05.2011	Annual fee OHP web provider 2011	21.42
17.08.2011	Web site revision, extension and maintenance	1,464.00
16.09.2011	Addition of new web text (10 working hours)	360.00
16.09.2011	Laptop services and installation of programme updates	275.28
20.10.2011	OHP reference in the register of SME's in the EU	261.80
01.12.2011	Desk top computer (for student assistant/stagiair)	439.00
02.12.2011	Internet provider VEVIDA contribution 2012	76.23
23.02.2012	Printer Toner (2 cartridges)	148.42
21.03.2012	Paper trays for the office	9.90
21.03.2012	Name cards (HK) set of 300	95.20
11.09.2012	Printer paper	29.98
19.11.2012	Vevida webhosting + extra capacity (1 GB)	76.23
19.11.2012	Cartridges colour printer	45.00
03.07.2013	Smart phone (iPhone 5)	649.00
26.09.2013	Name cards for new expert TO and HK	169.40
26.09.2013	Toner for laser printer	81.23
15.10.2013	Printing paper, paperclips, desk-stand for iPhone	48.94
13.11.2013	Vevida webhosting	86.39
	Total 6.2:	12,715.76
	6.3 Administrative and miscellaneous costs	
18.05.2009	Consultancy fee Belgian senior consultants (BSC). 3 sessions in Brussels (1) and Antwerp (2)	369.02
	Travel expenses 3 x 400km x €0.20	240.00
	Coffee/tea	24.25
06.04.2010	Accountant invoice February 2009	261.36
08.06.2010	Accountant invoice April 2010	261.36
08.06.2010	Mailing expenses (stamps, registered mail, etc.)	57.80
14.06.2010	Registration costs, OHP representation at Shanghai expo China-EU meeting	456.34
02.07.2010	Accountant invoice May 2010	261.36
19.07.2010	Postal charges, lunches with KT (EU Food Policy), and the notary following establishment of OHTFF	130.25

06.09.2010	Accountant invoice June 2010	216.00
06.09.2010	Accountant invoice July 2010	216.00
26.09.2010	Accountant invoice August 2010	261.36
01.11.2010	Accountant invoice September 2010 (+VAT June/July)	352.08
18.11.2010	Accountant invoice October 2010	261.36
27.12.2010	Accountant invoice November 2010	261.36
27.12.2010	Miscellaneous expenses including parking, mailing costs, etc.	95.40
03.03.2011	Accountant invoice December 2010	261.36
03.03.2011	Accountant invoice January 2011	269.20
29.03.2011	Annual fee (2011) OHTFF registration at Chamber of Comm,	26.64
29.03.2011	Accountant invoice February 2011	269.20
05.05.2011	Accountant invoice March 2011	269.20
05.05.2011	Initial registration OHTFF at the Chamber of Commerce	32.14
31.05.2011	Accountant invoice April 2011	269.20
14.07.2011	Accountant invoice May 2011	269.20
17.08.2011	Accountant invoice June & July 2011	538.40
16.09.2011	Accountant invoice March 2010 (erroneously not paid then)	261.36
20.10.2011	Accountant invoice August 2011	269.20
20.10.2011	Copy paper	29.98
21.10.2011	2 work lunches with HS and TS respectively plus some car park	77.55
02.11.2011	Accountant invoice September 2011	269.20
02.12.2011	Accountant invoice October 2011	269.20
28.12.2011	Accountant invoice November 2011	269.20
28.12.2011	Notary invoice for the establishment of the OHTFF (June 2010)	1,560.69
30.01.2012	Accountant invoice December 2011	269.20
23.02.2012	Accountant invoice January 2012	278.59
21.03.2012	Accountant invoice February 2012	278.59
21.03.2012	Annual registration of OHTFF Chamber of Commerce, NL	24.08
17.04.2012	OHP Computer repair	63.50
14.05.2012	Accountant invoice March 2012	278.59
29.05.2012	Accountant invoice April 2012	278.59
10.07.2012	Accountant invoice May 2012	278.59
16.09.2012	Commuting to Brussels office; meals with Intern MLS and FO (Utrecht University)	200.00
26.09.2012	Accountant invoice June 2012	278.59
26.09.2012	Accountant invoice July 2012	278.59
26.09.2012	Accountant invoice August 2012	278.59
26.09.2012	Annual costs bank account of the OH TFF	110.19
19.11.2012	Accountant invoice September 2012	199.65
05.12.2012	Accountant invoice October 2012	199.65
19.11.2012	Accountant invoice November 2012	199.65
19.12.2012	Website management, maintenance and updates 2012	1,560.90
24.01.2013	Accountant invoice December 2012	199.65
20.03.2013	Accountant invoice January 2013	205.64
20.03.2013	Accountant invoice January 2013	205.64
20.03.2013	Accountant invoice February 2013	205.64
02.05.2013	Accountant invoice March 2013	205.64

02.05.2013	Accountant invoice April 2013	205.64
09.07.2013	Postage and office binders	15.35
09.07.2013	Accountant invoice May 2013	205.64
28.08.2013	Accountant invoice June 2013	205.64
28.08.2013	Accountant invoice July 2013	205.64
26.09.2013	Accountant invoice August 2013	205.64
13.11.2013	Accountant invoice September 2013	205.64
11.12.2013	Accountant invoice October 2013	205.64
11.12.2013	Accountant invoice November 2013	205.64
17.01.2014	Accountant invoice December 2013	205.64
	Total 6.3:	16,610.88
	GRAND TOTAL BALANCE SHEET 6:	36,095.89