

**FIRST MEETING OF THE MANAGEMENT BOARD OF THE
ORANGE HOUSE TRUST FUND FOUNDATION**

**30 August 2010 at Rond Point Schumann 9, Brussels
from 17:00 – 20:00**

DRAFT AGENDA

1.	Opening of the meeting, introduction of participants, adoption of the agenda	TFF/MB/M/A(2010)1
2.	Establishment of Orange House Trust Fund Foundation (OHTFF): Distribution of By-Laws.	MB/M(2010)2/REV2
3.	Formal appointment of the Management Board (MB): Chair, Secretary, Financial Officer; need for additional members	L(2010)14 L(2010)15 L(2010)18 L(2010)19 L(2010)23
4.	Need for a Code of Conduct?.(Example of the CoC of OHP)	MB/M(2009)2
5.	Link between OHP and OH Trust Fund Foundation (OHTFF) <ul style="list-style-type: none"> • Communication between MBs, links if any; • Membership of the respective MBs; • Fund raising, Management plans. 	MB/M(2010)2/REV2 MB/M(2010)1/REV2
6.	Rules and Regulations of OHTFF: <ul style="list-style-type: none"> • Declarations of Interest, conflicts of interest, availability of CV's; • Liability of MB members; • Other aspects to be covered 	
7.	Seat of OHP, offices and meeting venue options.	
8.	Financial aspects: <ul style="list-style-type: none"> • selection of OHP house-bank, • access to bank account, • reimbursement of expenses,. 	MB/M(2009)7
9.	Acquisition efforts.	
10.	Project prospects.	
11.	Action list.	
12.	Any other business	