

**OVERVIEW OF OHP EXPENSES AND INCOME**  
(on 18 February 2011)

<b>BALANCE SUMMARY</b>		
<b>BALANCE SHEET ITEM</b>	<b>EXPENSES</b>	<b>INCOME</b>
<b>Balance Sheet Item 1: Zero Tariff Projects</b>		
<b>Project ZT(2009)1</b> <i>(completed)</i> Mission to Shanghai and Beijing; 18-29 May 2009	93.20	0
<b>Project ZT(2009)2</b> <i>(completed)</i> Mission to the 7 <sup>th</sup> CTDC, South Africa; 6-11 September 2009	1,444.10	0
<b>Project ZT(2009)3</b> <i>(completed)</i> OHP Promotion visits to EC, Brussels and the Netherlands; 28-29 October 2009	280.40	0
<b>Project ZT(2009)4</b> <i>(completed)</i> OHP Promotion Harvard University PAPSAC; 22-23 November 2009	583.88	0
<b>Project ZT(2010)1</b> <i>(completed)</i> Supporting capacity building congress in Cuba; December 2010.	3,277.65	0
<b>Project ZT(2010)2</b> <i>(completed)</i> Food and feed training in Khartoum, Sudan; November 2010	5,524.95	0
<b>Project ZT(2010)3</b> <i>(ongoing)</i> Food safety seminars in South Africa; March 2011		
<b>Total Balance Sheet Item 1:</b>	<b>11,204.18</b>	<b>0</b>
<b>Balance Sheet Item 2: Reduced Tariff Projects</b>		
<b>Project RT(2009)1</b> <i>(completed)</i> Supporting the MoH in China; 28 June-31 October 2009	29,239.00	100,170.00
<b>Project RT(2009)2</b> <i>(completed)</i> Food safety training, Beijing, China; May 2010	50.85	0

<b>Project RT(2009)3</b> ( <i>completed</i> ) Development of Guidance Documents for the Swiss Authorities; August 2009-September 2010	8,642.53	36,900.10
<b>Project RT(2009)4</b> ( <i>completed</i> ) GHS Implementation training, Uruguay; May- June 2010	11,100.06	0
<b>Project RT(2009)5</b> ( <i>completed</i> ) Pesticide risk assessment training in CEMAC countries in Africa; May 2010	20,928.52	0
<b>Project RT(2010)1</b> ( <i>ongoing</i> ) EUCTP project, Food and feed risk management in China; January 2010 – January 2015	106.69	
<b>Project RT(2010)2</b> ( <i>completed</i> ) Food risk analysis training in Kiev, Ukraine for the FAO; March 2010	334.20	1,375.84
<b>Project RT(2010)3</b> ( <i>completed</i> ) Representing FAO at a food and feed conference in Khartoum, Sudan; March 2010	7.15	857.54
<b>Project RT(2010)4</b> ( <i>completed</i> ) Advising the Dutch government on animal welfare strategies; April 2010	77.15	2,986.65
<b>Project RT(2010)5</b> ( <i>merged with RT(2010)6</i> ) Fair Food project development; February – August 2010	1,777.70	
<b>Project RT(2010)6</b> ( <i>ongoing</i> ) Communication of food information to consumers; April 2010 – April 2014	1,384.32	
<b>Project RT(2010)7</b> ( <i>completed</i> ) Chairing and lecturing at the CIFSQ Conference, Shanghai, China; November 2010	747.38	
<b>Project RT(2010)8</b> ( <i>ongoing</i> ) GHS Training in South Africa; March 2011	132.63	
<b>Project RT(2010)9</b> ( <i>stopped</i> ) Preparation of a project proposal for food safety management in Abu Dhabi; September 2010- January 2011	7,732.47	
<b>Total Balance Sheet Item 2:</b>	<b>82,260.65</b>	<b>142,290.13</b>

<b>Balance Sheet Item 3: Full Tariff Projects</b>		
<b>Project FT(2009)1</b> <i>(completed)</i> Advising an agri-food industry; 9-11June 2009	181.17	2,490.80
<b>Project FT(2009)2</b> <i>(completed)</i> Dossier evaluation for an agri-food industry; December 2009	160.00	3,020.00
<b>Total Balance Sheet Item 3:</b>	<b>341.17</b>	<b>5,510.80</b>
<b>Balance Sheet Item 4: Management Board</b>		
4.1 Meeting Expenses	3,275.54	0
4.2 Travel Expenses	4,290.93	0
4.3 Fund Raising Activities	1,291.42	0
4.4 Administrative and miscellaneous	698.32	0
<b>Total Balance Sheet Item 4:</b>	<b>9,556.21</b>	<b>0</b>
<b>Balance Sheet Item 5: Salaries and Indemnities</b>		
5.1 Salaries (January- December 2010)	[114,000 <sup>1</sup> ]	
5.2 Indemnities		
<b>Total Balance Sheet Item 5:</b>		
<b>Balance Sheet Item 6: Orange House Office running costs</b>		
6.1 Office Exploitation	1,955.47	0
6.2 Office Supplies and Equipment	8,076.66	0
6.3 Administrative and miscellaneous	3,725.30	0
<b>Total Balance Sheet Item 6:</b>	<b>13,757.43</b>	<b>0</b>
<b>OVERALL BALANCE:</b>	<b>117,119.64</b>	<b>147,800.93</b>

<sup>1</sup> Payments have not been made yet in order to allow the execution of an adequate number of activities thus fulfilling OHP's mission. Amount is not included in the balance

DATE	EXPENSE DETAILS	AMOUNT (€)
	<b>BALANCE SHEET ITEM: 1</b> <b>ZERO TARIFF (ZT) PROJECTS</b>	
	<b>Project: ZT(2009)1</b> <b>Mission to Shanghai and Beijing</b> <b>(18-29 May, 2009)</b>	
	<b>1.1 Missions of staff</b>	
18.05.2009	Transport home- Airport (Zaventem) (34x€0.20)	6.80
29.05.2009	Taxi costs (2x)	10.00
29.05.2009	Transport (Zaventem) Airport-home (37x€0.20)	7.40
	<b>1.2 Expert travel</b>	
	<b>1.3 Preparatory costs</b>	
	<b>1.4 Administrative and miscellaneous costs</b>	
14.05.2009	Visa costs	33.00
23.05.2009	Meals with guests (2x)	36.00
	<b>Total Project ZT(2009)1:</b>	<b>93.20</b>
	<b>Project: ZT(2009)2</b> <b>Mission to South Africa to address the 7<sup>th</sup> CTDC; and</b> <b>promoting OHP in developing countries</b> <b>(6-11 September, 2009)</b>	
	<b>1.1 Missions of staff</b>	
27.11.2009	Mission Expenses HK (06-11 September)	1,444.10
	<b>1.2 Expert travel</b>	
	<b>1.3 Preparatory costs</b>	
	<b>1.4 Administrative and miscellaneous costs</b>	
	<b>Total Project ZT(2009)2:</b>	<b>1,444.10</b>
	<b>Mission: ZT(2009)3</b> <b>OHP Promotion visits of AG and HK to Ministries in the</b> <b>Netherlands and EC in Brussels</b> <b>(28-29 October 2009)</b>	
	<b>1.1 Missions of staff</b>	
28-29.11	Mission Expenses HK (travel, meals, miscellaneous)	280.40

	<b>1.2 Expert travel</b>	
	<b>1.3 Preparatory costs</b>	
	<b>1.4 Administrative and miscellaneous costs</b>	
	<b>Total Project ZT(2009)3:</b>	<b>280.40</b>
	<b>Mission: ZT(2009)4 OHP Promotion Harvard University (PAPSAC) Think-tank meeting (22-23 November 2009, Boston, USA)</b>	
	<b>1.1 Missions of staff</b>	
21-23.11	Mission Expenses HK	583.88
	<b>1.2 Expert travel</b>	
	<b>1.3 Preparatory costs</b>	
	<b>1.4 Administrative and miscellaneous costs</b>	
	<b>Total Project ZT(2009)4:</b>	<b>583.88</b>
	<b>Project: ZT(2010)1 Supporting Cuba scientific meeting on risk assessment (December 2010)</b>	
	<b>1.1 Missions of staff</b>	
01.11.2010	Travel costs HK to Cuba (Flight ticket)	1,342.55
27.12.2010	Travel costs HK Cuba (hotel, meals, travel to/fro airport)	500.90
	<b>1.2 Expert travel</b>	
	<b>1.3 Preparatory costs</b>	
	<b>1.4 Administrative and miscellaneous costs</b>	
10.06.2010	Sponsoring the congress	1,034.20
22.07.2010	Registration fee for the congress	400.00
	<b>Total Project ZT(2010)1:</b>	<b>3,277.65</b>
	<b>Project: ZT(2010)2 Food and feed training in Khartoum, Sudan (November 2010)</b>	
	<b>1.1 Missions of staff</b>	
28.11.2010	Travel expenses HK	1,766.59
	<b>1.2 Expert travel</b>	
28.11.2010	Travel costs BtK	1,621.64
28.11.2010	Travel costs WdW	1,747.50
29.11.2010	Travel costs WH	389.22
	<b>1.3 Preparatory costs</b>	
	<b>1.4 Administrative and miscellaneous costs</b>	
	<b>Total Project ZT(2010)2:</b>	<b>5,524.95</b>

	<b>Project: ZT(2010)3</b> <b>Food and feed training in Durban and Johannesburg, South Africa</b> <b>(March 2011)</b>	
	<b>1.1 Missions of staff</b>	
	<b>1.2 Expert travel</b>	
	<b>1.3 Preparatory costs</b>	
	<b>1.4 Administrative and miscellaneous costs</b>	
	<b>Total Project ZT(2010)3:</b>	
	<b>GRAND TOTAL BALANCE SHEET ITEM 1:</b>	<b>11,204.18</b>
	<b>BALANCE SHEET ITEM: 2</b> <b>REDUCED TARIFF (RT) PROJECTS</b>	
	<b>Project: RT(2009)1</b> <b>Providing support to the Ministry of Health in China with the implementation of the new Food safety Law</b> <b>(28 June-31 October, 2009)</b>	
	<b>2.1 Missions of staff</b>	
27.11.2009	Mission Expenses HK (28 June-3 July)	3,257.94
27.11.2009	Mission Expenses HK (13-25 September)	1,958.85
27.11.2009	Mission Expenses HK (18-23 October)	2,039.27
18.02.2010	Mission HK to the Hague: presentation final report	92.80
	<b>2.2 Expert travel</b>	
06.10.2009	Mission Expenses WdW (28 June-3 July)	591.09
06.10.2009	Mission Expenses VS (13-18 September)	1,098.36
06.10.2009	Mission Expenses JB (13-25 September)	2,959.94
02.11.2009	Mission Expenses WdW (13-18 September)	1,447.46
02.11.2009	Mission Expenses WdW (18-23 October)	2,337.50
02.11.2009	Mission Expenses SN (18-23 October)	1,551.25
02.11.2009	Mission Expenses AB (13-18 September)	1,388.78
02.11.2009	Mission Expenses SS (13-18 September)	1,987.33
03.11.2009	Mission Expenses DH (18-23 October)	1,417.06
03.11.2009	Mission Expenses PP (18-23 October)	1,637.94
30.11.2009	Mission Expenses AK (13-18 September)	4,351.26
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
04.12.2009	Porto China reports	25.18

11.12.2009	China report mailing	287.79
12.12.2009	Printing costs China report	809.20
	<b>Total Project RT(2009)1:</b>	<b>29,239.00</b>
	<b>Project: RT(2009)2 Training Workshop for CAAS, Beijing, China</b>	
	<b>2.1 Missions of staff</b>	
08.06.2010	Mission expenses HK (May 2010)	50.85
	<b>2.2 Expert travel</b>	
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
	<b>Total Project RT(2009)2:</b>	<b>50.85</b>
	<b>Project: RT(2009)03 Development of 2 guidance documents on the use of alternative methods in the regulatory assessment of chemical safety for the Swiss authorities (August 2009 – September 2010)</b>	
	<b>2.1 Missions of staff</b>	
29.09	Mission Expenses HK (contract signing, 29.09)	215.40
14.02	Mission HK to Paris (preparation Brazil workshop)	154.40
16.09.2010	Project closing Workshop, Bern, Switzerland	696.66
	<b>2.2 Expert travel</b>	
30.11	Administrative and travel expenses of the expert (CE)	3,600.00
14.02	Administrative and travel expenses of the expert (CE)	3,976.07
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
	<b>Total Project RT(2009)03:</b>	<b>8,642.53</b>
	<b>Project: RT(2009)04 Training course on the implementation of the GHS in Uruguay (31 May-4 June 2010)</b>	
	<b>2.1 Missions of staff</b>	
15.02.2010	Mission expenses HK Preparatory meeting UNITAR, Geneva	345.13
08.06.2010	Mission expenses HK (May/June 2010)	2,203.30
02.07.2010	Mission expenses HK (Geneve, June 2010)	614.74
	<b>2.2 Expert travel</b>	
09.06.2010	Mission expenses HF (May/June 2010)	1,285.15
09.06.2010	Mission expenses KW (May/June 2010)	3,455.70
11.06.2010	Mission expenses SV (May/June 2010)	1,728.30

29.06.2010	Mission expenses IP (May/June 2010)	1,467.74
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
	<b>Total Project: RT(2009)04:</b>	<b>11,100.06</b>
	<b>Project: RT(2009)05</b> <b>In depth training in pesticide risk assessment and risk management in 6 Sub-Saharan African countries (May 2010)</b>	
	<b>2.1 Missions of staff</b>	
07.01.2010	Mission expenses HK, January 2010	2,452.50
08.06.2010	Mission expenses HK, May 2010	2,652.07
	<b>2.2 Expert travel</b>	
08.06.2010	Mission expenses PP, May 2010	1,965.45
14.06.2010	Mission expenses YK, May 2010	3,234.20
02.07.2010	Mission expenses AF, May 2010	2,288.10
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
15.12.2009	Visa costs	100.00
14.06.2010	Sponsoring expenses 7 African delegates	8,236.20
	<b>Total Project: RT(2009)05:</b>	<b>20,928.52</b>
	<b>Project: RT(2010)01</b> <b>Partnering in a consortium bid for EU project EUCTP2 (January 2010 – January 2015)</b>	
	<b>2.1 Missions of staff</b>	
	<b>2.2 Expert travel</b>	
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
31.08.2010	Tender submission BTSF to Beijing	106.69
	<b>Total Project: RT(2010)01</b>	<b>106.69</b>
	<b>Project: RT(2010)02</b> <b>Training in food risk analysis in 7 Eastern European countries (Kiev) (March 2010)</b>	
	<b>2.1 Missions of staff</b>	
07.04.2010	Expense claim HK	334.20
	<b>2.2 Expert travel</b>	
	<b>2.3 Preparatory costs</b>	



	<b>2.4 Administrative and miscellaneous costs</b>	
	<b>Total Project: RT(2010)02:</b>	<b>334.20</b>
	<b>Project: RT(2010)03 Training in food risk assessment in Sudan (March 2010)</b>	
	<b>2.1 Missions of staff</b>	
14.04	Expense claim HK	7.15
	<b>2.2 Expert travel</b>	
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
	<b>Total Project: RT(2010)04:</b>	<b>7.15</b>
	<b>Project: RT(2010)04 Advising the Dutch government on strategic objectives in animal welfare (April 2010)</b>	
	<b>2.1 Missions of staff</b>	
13.04	Expense claim HK	77.15
	<b>2.2 Expert travel</b>	
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
	<b>Total Project: RT(2010)04:</b>	<b>77.15</b>
	<b>Project: RT(2010)05 “Fair Food” Project (February 2010 – August 2010) [Project was merged with project RT(2010)06]</b>	
	<b>2.1 Missions of staff</b>	
27.02.2010	Meeting with senior agribusiness representatives in New York: • Travel expenses HK (including all meals) • Travel expenses AG (including hotel HK 2 nights)	1,145.34 632.36
	<b>2.2 Expert travel</b>	
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
	<b>Total Project: RT(2010)05:</b>	<b>1,777.70</b>
	<b>Project: RT(2010)06 EU Labelling Project (April 2010-)</b>	

	<b>2.1 Missions of staff</b>	
16.11.2010	Meeting with Hungarian authorities	307.75
23.12.2010	Meeting with Dutch Authorities (VWA)	132.80
	<b>2.2 Expert travel</b>	
09.09.2010	Meeting food producer in Paris (HK + FC)	322.40
23.09.2010	Meeting with Dutch authorities (HK + RS)	99.20
14.10.2010	Meeting with DEFRA, UK (HK + KdW)	392.75
23.12.2010		
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
22.02.2010	Lunch meeting	29.75
19.07.2010	Meeting with potential partner (Caesar) Utrecht	99.67
	<b>Total Project: RT(2010)06:</b>	<b>1,384.32</b>
	<b>Project: RT(2010)07 Lecturing and Chairing at the CIFSQ Conference in Shanghai China (November 2010)</b>	
	<b>2.1 Missions of staff</b>	
08.11.2010	Travel expenses HK Brussels-Shanghai	747.38
	<b>2.2 Expert travel</b>	
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
	<b>Total Project: RT(2010)07</b>	<b>747.38</b>
	<b>Project: RT(2010)08 GHS Training in South Africa (Spring 2011)</b>	
	<b>2.1 Missions of staff</b>	
06.12.2010	Travel expenses HK for preparatory meeting with UNITAR	132.63
	<b>2.2 Expert travel</b>	
	<b>2.3 Preparatory costs</b>	
	<b>2.4 Administrative and miscellaneous costs</b>	
	<b>Total Project: RT(2010)08</b>	<b>132.63</b>
	<b>Project: RT(2010)09 Preparation of OHP's project proposal in response to a tender published by the Abu Dhabi Food Control Authority (September 2010 – January 2011)</b>	
	<b>2.1 Mission of staff</b>	

19.01.2011	Mission expenses HK including hotel and meals for all	3,782.04
	<b>2.2 Expert travel</b>	
15.01.2011	Mission expenses presentation in Abu Dhabi (VS)	376.82
25.01.2011	Mission expenses presentation in Abu Dhabi (JB)	2,177.08
01.02.2011	Mission expenses presentation in Abu Dhabi (WdW)	1,217.92
	<b>2.3 Preparatory costs</b>	
	<b>2.4 administrative and miscellaneous costs</b>	
07.10.2010	Tender submission to Abu Dhabi	178.61
	<b>Total Project: RT(2010)09</b>	<b>7,732.47</b>
	<b>GRAND TOTAL BALANCE SHEET ITEM 2:</b>	<b>82,260.65</b>
<b>BALANCE SHEET ITEM: 3 FULL TARIFF (FT) PROJECTS</b>		
	<b>Project: FT(2009)01 Mission to New York and Washington DC (9-12 June, 2009)</b>	
	<b>3.1 Missions of staff</b>	
11.06.2009	Transport Washington (metro): \$10.00	7.22
11.06.2009	Dinner (1 person): \$52.58	37.95
12.06.2009	Hotel Windsor Inn (1 night, 1 person): \$159.16	115.00
12.06.2009	Shuttle to Dulles Airport (\$29.00)	21.00
	<b>3.2 Expert travel</b>	
	<b>3.3 Preparatory costs</b>	
	<b>3.4 Administrative and miscellaneous costs</b>	
	<b>Total Project: FT(2009)01</b>	<b>181.17</b>
	<b>Project: FT(2009)02 Evaluation Health Claims dossier for an industry party (December 2009)</b>	
	<b>3.1 Missions of staff</b>	
	<b>3.2 Expert travel</b>	
	<b>3.3 Preparatory costs</b>	
	<b>3.4 Administrative and miscellaneous costs</b>	
22-23.12	Administration and telephone costs	160.00
	<b>Total Project: FT(2009)02</b>	<b>160.00</b>
	<b>GRAND TOTAL BALANCE SHEET ITEM 3:</b>	<b>341.17</b>

<b>BALANCE SHEET ITEM: 4</b>		
<b>MANAGEMENT BOARD</b>		
	<b>4.1 Meeting expenses (room charges, food, etc.)</b>	
13.05.2009	MBM1: Cocktail party launch OHP (Traiteur)	1,673.30
	MBM1: Wine, juices, water (2 bills Delhaize)	258.94
	MBM2: Dinner with KL evening before the meeting	112.00
28.08.2009	MBM4: Dinner (with KL), lunch (with AG)	236.40
31.08.2010	MBM5: lunches and dinners	450.85
02.12.2010	MBM6: lunches, dinners (2), small expenses	544.05
	<b>Total 4.1:</b>	<b>3,275.54</b>
	<b>4.2 Travel expenses(related to MB meetings)</b>	
14.06.2009	MBM1:travel expenses HS	235.87
08.06.2009	MBM4: travel expenses AG	347.81
06.09.2010	MBM5: travel expenses HS	299.08
16.09.2010	MBM5: travel expenses AG	1,626.55
06.09.2010	MBM5: hotel charges AG	392.00
01.11.2010	MBM6: hotel charges AG	202.30
18.11.2010	MBM6: travel expenses AG	1,187.32
	<b>Total 4.2:</b>	<b>4,290.93</b>
	<b>4.3 Fund raising activities (including travel costs)</b>	
10.06.2010	Promotion at SOT, Baltimore: hotel, ground transport Marriot, Baltimore	711.31
06.05.2009	Promotion at FAO: flight, hotel, ground transport , meals	253.91
01.11.2010	Non-refundable hotel charges related to a cancelled fund raising mission	326.20
	<b>Total 4.3:</b>	<b>1,291.42</b>
	<b>4.4 Administrative and miscellaneous costs</b>	
14.06.2010	Cost declaration MB candidate (TN →NY)	684.32
22.09.2010	Meeting of HS and HK on awareness raising	14.00
	<b>Total 4.4:</b>	<b>698.32</b>
	<b>GRAND TOTAL BALANCE SHEET ITEM 4:</b>	<b>9,556.21</b>
	<b>BALANCE SHEET ITEM: 5</b>	

<b>SALARIES AND INDEMNITIES</b>		
	<b>5.1 Salaries</b>	
	<b>Total 5.1:</b>	
	<b>5.2 Indemnities</b>	
	<b>Total 5.2:</b>	
	<b>GRAND TOTAL BALANCE SHEET ITEM 5:</b>	
<b>BALANCE SHEET ITEM: 6</b>		
<b>ORANGE HOUSE OFFICE</b>		
16.04.2010	<b>6.1 Office Exploitation</b>	
	January-December 2010 [see doc MB/M(2010)11]	1,955.47
	<b>Total item 6.1:</b>	<b>1,955.47</b>
	<b>6.2 Office supplies and equipment</b>	
25.11.2008	Standard hosting package Orange—House.eu web domain	53.91
04.12.2008	SonyVAIO SR29XN/S-P8400 Laptop	1,523.85
09.12.2008	Registration OrangeOHouse.eu and Orange0House.eu web domains (2x €15.46)	30.92
09.12.2008	Domain registration USA	13.08
30.12.2008	Business cards (100)	19.95
31.12.2008	Samsung SCX4824FN/XEN printer/scanner/copier	248.71
28.01.2009	Printer paper (4 packs)	19.80
11.03.2009	Business cards (revised) (200)	39.90
11.03.2009	Printer toner cartridge	52.93
30.03.2009	Print job: OHP flyer (2000)	464.10
08.04.2009	Express mail: OHP Bye Laws for signature	12.32
10.04.2009	Print jobs: 2000 envelopes and 100 invitation cards	392.70
21.04.2009	Reimbursement HS porto costs legal docs	65.90
24.04.2009	Mailing costs: invitation to OHP launch (stamps)	74.50
04.05.2009	Registration OHP with Belgian Court of Commerce	148.83
13.05.2009	Printer toner cartridges (2x)	101.96
29.05.2009	Print costs: correction stickers for brochure (1000) + 200 name cards	154.70
25.06.2009	Printing paper	31.80

26.06.2009	Porto costs (packages to MB on 19/6 and 26/6)	24.30
31.07.2009	Web site development (AIM)	1,092.00
09.10.2009	Printer toner cartridges	158.96
21.08.2009	Namecards (WdW, JB, AG, HS, KL)	142.80
02.11.2009	Vevida, domain registration, annual fee	53.91
05.11.2009	Makro (printer paper and A3 envelopes)	24.48
09/19.11.09	Postal cost (big reports)	23.40
25.11.2009	Printer colour toner (2x)	38.98
02.12.2009	Stamps (Xmas cards)	39,00
04.12.2009	Office supplies (hole punctor, laptop sleeve)	26.85
11.12.2009	Office supplies (envelopes)	19.09
13.02.2010	Label stickers, dossier separators, paper trays	27.85
12.12.2009	Name cards and flyer stickers	166.60
15.12.2009	TransIP, domain registration USA, annual fee	71.40
06.04.2010	Namecards printing (HK,200x)	95.20
08.06.2010	Printing paper	29.80
08.06.2010	Name cards	95.20
08.06.2010	Annual subscription anti-virus software	60.00
08.06.2010	Printer toner cartridges	82.98
08.06.2010	External hard-drive for computer back-ups	129.00
08.06.2010	Office equipment: file cabinet	119.95
02.07.2010	HP mini netbook (to avoid travelling with main laptop)	299.00
06.09.2010	Document binders and printing paper	47.63
06.09.2010	Toner for b/w laser printer	81.23
26.09.2010	Website maintenance 2009	240.00
26.09.2010	Website maintenance and update 2010	612.00
01.11.2010	2 Printer cartridges colour printer	47.90
01.11.2010	Vevida Hosting package website 2010	53.91
02.11.2010	Printing Namecards (200)	95.20
15.12.2010	Webdomain registration 2011	71.38
29.12.2010	Printing OHP flyer, REV1; 2,500 copies	556.80
	<b>Total 6.2:</b>	<b>8,076.66</b>
	<b>6.3 Administrative and miscellaneous costs</b>	
18.05.2009	Consultancy fee Belgian senior consultants (BSC). 3 sessions in Brussels (1) and Antwerp (2)	369.02
	Travel expenses 3 x 400km x €0.20	240.00
	Coffee/tea	24.25
06.04.2010	Accountant invoice 2009	261.36
08.06.2010	Accountant invoice April 2010	261.36
08.06.2010	Mailing expenses (stamps, registered mail, etc.)	57.80
14.06.2010	Registration costs, OHP representation at Shanghai expo China-EU meeting	456.34
02.07.2010	Accountant invoice May 2010	261.36
19.07.2010	Postal charges, lunches with KT (EU Food Policy), and the notary following establishment of OHTFF	130.25

06.09.2010	Accountant invoice June 2010	216.00
06.09.2010	Accountant invoice July 2010	216.00
26.09.2010	Accountant invoice August 2010	261.36
01.11.2010	Accountant invoice September 2010 (+VAT June/July)	352.08
18.11.2010	Accountant invoice October 2010	261.36
27.12.2010	Accountant invoice November 2010	261.36
27.12.2010	Miscellaneous expenses including parking, mailing costs, etc.	95.40
	<b>Total 6.3:</b>	<b>3,725.30</b>
	<b>GRAND TOTAL BALANCE SHEET ITEM 6:</b>	<b>13,757.43</b>

<b>BALANCE</b>		
<b>BALANCE SHEET ITEM</b>	<b>EXPENSES</b>	<b>INCOME</b>
<b>Balance Sheet Item 1: Zero Tariff Projects</b>		
Project ZT(2009)1 ( <i>completed</i> )	93.20	0
Project ZT(2009)2 ( <i>completed</i> )	1,444.10	0
Project ZT(2009)3 ( <i>completed</i> )	280.40	0
Project ZT(2009)4 ( <i>completed</i> )	583.88	0
Project ZT(2010)1	3,277.65	0
Project ZT(2010)2	5,524.95	
Project ZT(2010)3		
<b>Total Balance Sheet Item 1:</b>	<b>11,204.18</b>	<b>0</b>
<b>Balance Sheet Item 2: Reduced Tariff Projects</b>		
Project RT(2009)1 ( <i>completed</i> )	29,239.00	100,170.00
Project RT(2009)2 ( <i>completed</i> )	50.85	0
Project RT(2009)3 ( <i>completed</i> )	8,642.53	36,900.10
Project RT(2009)4 ( <i>completed</i> )	11,100.06	0
Project RT(2009)5 ( <i>completed</i> )	20,928.52	0
Project RT(2010)1	106.69	
Project RT(2010)2 ( <i>completed</i> )	334.20	1,375.84
Project RT(2010)3 ( <i>completed</i> )	7.15	857.54
Project RT(2010)4 ( <i>completed</i> )	77.15	2,986.65
Project RT(2010)5 ( <i>merged with RT(2010)6</i> )	1,777.70	
Project RT(2010)6	1,384.32	
Project RT(2010)7 ( <i>completed</i> )	747.38	
Project RT(2010)8	132.63	
Project RT(2010)9	7,732.47	
<b>Total Balance Sheet Item 2:</b>	<b>82,260.65</b>	<b>142,290.13</b>
<b>Balance Sheet Item 3: Full Tariff Projects</b>		
Project FT(2009)1( <i>completed</i> )	181.17	2,490.80
Project FT(2009)2 ( <i>completed</i> )	160.00	3,020.00
<b>Total Balance Sheet Item 3:</b>	<b>341.17</b>	<b>5,510.80</b>
<b>Balance Sheet Item 4: Management Board</b>		
4.1 Meeting Expenses	3,275.54	0
4.2 Travel Expenses	4,290.93	0



4.3 Fund Raising Activities	1,291.42	0
4.4 Administrative and miscellaneous	698.32	0
<b>Total Balance Sheet Item 4:</b>	<b>9,556.21</b>	<b>0</b>
<b>Balance Sheet Item 5:</b>		
<b>Salaries and Indemnities</b>		
5.1 Salaries		
5.2 Indemnities		
<b>Total Balance Sheet Item 5:</b>		
<b>Balance Sheet Item 6:</b>		
<b>Orange House Office</b>		
6.1 Office Exploitation	1,955.47	0
6.2 Office Supplies and Equipment	8,076.66	0
6.3 Administrative and miscellaneous	3,725.30	0
<b>Total Balance Sheet Item 6:</b>	<b>13,757.43</b>	<b>0</b>
<b>OVERALL BALANCE:</b>	<b>117,119.64</b>	<b>147,800.93</b>