

OVERVIEW OF OHP EXPENSES AND INCOME
(on 20 July 2010)

DATE	EXPENSE DETAILS	AMOUNT (€)
	BALANCE SHEET ITEM: 1 ZERO TARIFF (ZT) PROJECTS	
	Project: ZT(2009)1 Mission to Shanghai and Beijing (18-29 May, 2009)	
	1.1 Missions of staff	
18.05.2009	Transport home- Airport (Zaventem) (34x€0.20)	6.80
29.05.2009	Taxi costs (2x)	10.00
29.05.2009	Transport (Zaventem) Airport-home (37x€0.20)	7.40
	Total 1.1:	24.20
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
14.05.2009	Visa costs	33.00
23.05.2009	Meals with guests (2x)	36.00
	Total 1.4:	69.00
	Total Project ZT(2009)1:	93.20
	Project: ZT(2009)2 Mission to South Africa to address the 7th CTDC; and promoting OHP in developing countries (6-11 September, 2009)	
	1.1 Missions of staff	
27.11.2009	Mission Expenses HK (06-11 September)	1,444.10
	1.2 Expert travel	
	1.3 Preparatory costs	
	14. Administrative and miscellaneous costs	
	Total Project ZT(2009)2:	1,444.10
	Mission: ZT(2009)3 OHP Promotion visits of AG and HK to Ministries in the	

	Netherlands and EC in Brussels (28-29 October 2009)	
	1.1 Missions of staff	
28-29.11	Mission Expenses HK (travel, meals, miscellaneous)	280.40
	1.2 Expert travel	
	1.3 Preparatory costs	
	14. Administrative and miscellaneous costs	
	Total Project ZT(2009)3:	280.40
	Mission: ZT(2009)4 OHP Promotion Harvard University (PAPSAC) Think-tank meeting (22-23 November, Boston, USA)	
	1.1 Missions of staff	
21-23.11	Mission Expenses HK	583.88
	1.2 Expert travel	
	1.3 Preparatory costs	
	14. Administrative and miscellaneous costs	
	Total Project ZT(2009)4:	583.88
	Project: ZT(2010)1 Supporting Cuba scientific meeting on risk assessment	
	1.1 Missions of staff	
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
10.06.2010	Sponsoring the congress	1,034.20
22.07.2010	Registration fee for the congress	400.00
	Total 1.4:	1,434.20
	Total Project ZT(2010)1:	1,434.20
	BALANCE SHEET ITEM: 2 REDUCED TARIFF (RT) P R O J E C T S	
	Project: RT(2009)1 Providing support to the Ministry of Health in China with the implementation of the new Food safety Law (28 June-31 October, 2009)	

	1.1 Missions of staff	
27.11.2009	Mission Expenses HK (28 June-3 July)	3,257.94
27.11.2009	Mission Expenses HK (13-25 September)	1,958.85
27.11.2009	Mission Expenses HK (18-23 October)	2,039.27
18.02.2010	Mission HK to the Hague: presentation final report	92.80
	Total 1.1:	7,348.86
	1.2 Expert travel	
06.10.2009	Mission Expenses WdW (28 June-3 July)	591.09
06.10.2009	Mission Expenses VS (13-18 September)	1,098.36
06.10.2009	Mission Expenses JB (13-25 September)	2,959.94
02.11.2009	Mission Expenses WdW (13-18 September)	1,447.46
02.11.2009	Mission Expenses WdW (18-23 October)	2,337.50
02.11.2009	Mission Expenses SN (18-23 October)	1,551.25
02.11.2009	Mission Expenses AB (13-18 September)	1,388.78
02.11.2009	Mission Expenses SS (13-18 September)	1,987.33
03.11.2009	Mission Expenses DH (18-23 October)	1,417.06
03.11.2009	Mission Expenses PP (18-23 October)	1,637.94
30.11.2009	Mission Expenses AK (13-18 September)	4,351.26
	Total 1.2:	20,767.97
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
04.12.2009	Porto China reports	25.18
11.12.2009	China report mailing	287.79
12.12.2009	Printing costs China report	809.20
	Total 1.4:	1,122.17
	Total Project RT(2009)1:	29,239.00
	Project: RT(2009)2 Training Workshop for CAAS, Beijing, China	
	1.1 Missions of staff	
08.06.2010	Mission expenses HK (May 2010)	50.85
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project RT(2009)2:	50.85
	Project: RT(2009)03 Development of 2 guidance documents on the use of alternative methods in the regulatory assessment of chemical safety for the Swiss authorities (August-December 2009)	
	1.1 Missions of staff	

29.09	Mission Expenses HK (contract signing, 29.09)	215.40
14.02	Mission HK to Paris (preparation Brazil workshop)	154.40
	Total 1.1:	369.80
	1.2 Expert travel	
30.11	Administrative and travel expenses of the expert (CE)	3,600.00
14.02	Administrative and travel expenses of the expert (CE)	3,976.07
	Total 1.2:	7,576.07
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project RT(2009)03:	7,945.87
	Project: RT(2009)04 Training course on the implementation of the GHS in Uruguay (31 May-4 June 2010)	
	1.1 Missions of staff	
15.02.2010	Mission expenses HK Preparatory meeting UNITAR, Geneva	345.13
08.06.2010	Mission expenses HK (May/June 2010)	2,203.30
02.07.2010	Mission expenses HK (Geneve, June 2010)	614.74
	Total 1.1:	3,163.17
	1.2 Expert travel	
09.06.2010	Mission expenses HF (May/June 2010)	1,285.15
09.06.2010	Mission expenses KW (May/June 2010)	3,455.70
11.06.2010	Mission expenses SV (May/June 2010)	1,728.30
29.06.2010	Mission expenses IP (May/June 2010)	1,467.74
	Total 1.2:	7,936.89
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project: RT(2009)04:	11,100.06
	Project: RT(2009)05 In depth training in risk assessment and risk management in 6 Sub-Saharan African countries (May 2010)	
	1.1 Missions of staff	
07.01.2010	Mission expenses HK, January 2010	2,452.50
08.06.2010	Mission expenses HK, May 2010	2,652.07
	Total 1.1:	5,104.57
	1.2 Expert travel	
08.06.2010	Mission expenses PP, May 2010	1,965.45
14.06.2010	Mission expenses YK, May 2010	3,234.20
02.07.2010	Mission expenses AF, May 2010	2,288.10
	Total 1.2:	7,487.75

	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
15.12.2009	Visa costs	100.00
14.06.2010	Sponsoring expenses 7 African delegates	8,236.20
	Total 1.4:	8,336.20
	Total Project: RT(2009)05:	20,928.52
	Project: RT(2010)01 Partnering in a consortium bid for EU project EUCTP2 (January-May 2010)	
	1.1 Missions of staff	
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)01	
	Project: RT(2010)02 Training in food risk analysis in 7 Eastern European countries (Kiev) (March 2010)	
	1.1 Missions of staff	
07.04	Expense claim HK	334.20
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)02:	334.20
	Project: RT(2010)03 Training in food risk assessment in Sudan (March 2010)	
	1.1 Missions of staff	
14.04	Expense claim HK	
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)04:	
	Project: RT(2010)04 Advising the Dutch government on strategic objectives in animal welfare	

	(April 2010)	
	1.1 Missions of staff	
13.04	Expense claim HK	77.15
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)04:	77.15
	Project: RT(2010)05 "Fair Food" Project (February 2010 -)	
	1.1 Missions of staff	
27.02.2010	Meeting with senior agribusiness representatives in New York: • Travel expenses HK (including all meals) • Travel expenses AG (including hotel HK 2 nights)	1,145.34 632.36
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project: RT(2010)05:	1,777.70
	Project: RT(2010)06 EU Labelling Project (April 2010-)	
	1.1 Missions of staff	
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
22.02.2010	Lunch meeting	29.75
19.07.2010	Meeting with potential partner (Caesar) Utrecht	99.67
	Total Project: RT(2010)06:	129.42
	BALANCE SHEET ITEM: 3 FULL TARIFF (FT) PROJECTS	
	Project: FT(2009)01 Mission to New York and Washington DC (9-12 June, 2009)	
	1.1 Missions of staff	

11.06.2009	Transport Washington (metro): \$10.00	7.22
11.06.2009	Dinner (1 person): \$52.58	37.95
12.06.2009	Hotel Windsor Inn (1 night, 1 person): \$159.16	115.00
12.06.2009	Shuttle to Dulles Airport (\$29.00)	21.00
	Total 1.1:	181.17
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
	Total Project: FT(2009)01	181.17
	Project: FT(2009)02 Evaluation Health Claims dossier for an industry party	
	1.1 Missions of staff	
	1.2 Expert travel	
	1.3 Preparatory costs	
	1.4 Administrative and miscellaneous costs	
22-23.12	Administration and telephone costs	160.00
	Total Project: FT(2009)02	160.00
	BALANCE SHEET ITEM: 4 MANAGEMENT BOARD	
	4.1 Meeting expenses (room charges, food, etc.)	
13.05.2009	MBM1: Cocktail party launch OHP (Traiteur)	1,673.30
	MBM1: Wine, juices, water (2 bills Delhaize)	258.94
	MBM2: Dinner with KL evening before the meeting	112.00
28.08.2009	MBM4: Dinner (with KL), lunch (with AG)	236.40
	Total 4.1:	2,280.64
	4.2 Travel expenses(related to MB meetings)	
14.06.2009	MBM1:Travel Reimbursement HS	235.87
	MBM4: travel expenses AG	347.81
	Total 4.2:	583.68
	4.3 Fund raising activities (including travel costs)	
10.06.2010	Promotion at SOT, Baltimore: hotel, ground transport Marriot, Baltimore	711.31
06.05.2009	Promotion at FAO: flight, hotel, ground transport , meals	253.91
	Total 4.3:	965.22

	4.4 Administrative and miscellaneous costs	
14.06.2010	Cost declaration MB candidate (TN →NY)	684.32
	Total 4.4:	684.32
	GRAND TOTAL BALANCE SHEET ITEM 4:	4,513.86
	BALANCE SHEET ITEM: 5	
	SALARIES AND INDEMNITIES	
	5.1 Salaries	
	Total 5.1:	
	5.2 Indemnities	
	Total 5.2:	
	GRAND TOTAL BALANCE SHEET ITEM 5:	
	BALANCE SHEET ITEM: 6	
	ORANGE HOUSE OFFICE	
16.04.2010	6.1 Office Exploitation	
	Total item 6.1:	
	6.2 Office supplies and equipment	
25.11.2008	Standard hosting package Orange—House.eu web domain	53.91
04.12.2008	SonyVAIO SR29XN/S-P8400 Laptop	1,523.85
09.12.2008	Registration OrangeOHouse.eu and Orange0House.eu web domains (2x €15.46)	30.92
09.12.2008	Domain registration USA	13.08
30.12.2008	Business cards (100)	19.95
31.12.2008	Samsung SCX4824FN/XEN printer/scanner/copier	248.71
28.01.2009	Printer paper (4 packs)	19.80
11.03.2009	Business cards (revised) (200)	39.90
11.03.2009	Printer toner cartridge	52.93
30.03.2009	Print job: OHP flyer (2000)	464.10
08.04.2009	Express mail: OHP Bye Laws for signature	12.32
10.04.2009	Print jobs: 2000 envelopes and 100 invitation cards	392.70

21.04.2009	Reimbursement HS porto costs legal docs	65.90
24.04.2009	Mailing costs: invitation to OHP launch (stamps)	74.50
04.05.2009	Registration OHP with Belgian Court of Commerce	148.83
13.05.2009	Printer toner cartridges (2x)	101.96
29.05.2009	Print costs: correction stickers for brochure (1000) + 200 name cards	154.70
25.06.2009	Printing paper	31.80
26.06.2009	Porto costs (packages to MB on 19/6 and 26/6)	24.30
31.07.2009	Web site development (AIM)	1,092.00
09.10.2009	Printer toner cartridges	158.96
21.08.2009	Namecards (WdW, JB, AG, HS, KL)	142.80
02.11.2009	Vevida, domain registration, annual fee	53.91
05.11.2009	Makro (printer paper and A3 envelopes)	24.48
09/19.11.09	Postal cost (big reports)	23.40
25.11.2009	Printer colour toner (2x)	38.98
02.12.2009	Stamps (Xmas cards)	39,00
04.12.2009	Office supplies (hole punctor, laptop sleeve)	26.85
11.12.2009	Office supplies (envelopes)	19.09
13.02.2010	Label stickers, dossier separators, paper trays	27.85
12.12.2009	Name cards and flyer stickers	166.60
15.12.2009	TransIP, domain registration USA, annual fee	71.40
06.04.2010	Namecards printing (HK,200x)	95.20
08.06.2010	Printing paper	29.80
08.06.2010	Name cards	95.20
08.06.2010	Annual subscription anti-virus software	60.00
08.06.2010	Printer toner cartridges	82.98
08.06.2010	External hard-drive for computer back-ups	129.00
08.06.2010	Office equipment: file cabinet	119.95
02.07.2010	HP mini netbook (to avoid travelling with main laptop)	299.00
	Total 6.2:	6,270.61
	6.3 Administrative and miscellaneous costs	
18.05.2009	Consultancy fee Belgian senior consultants (BSC). 3 sessions in Brussels (1) and Antwerp (2)	369.02
	Travel expenses 3 x 400km x €0.20	240.00
	Coffee/tea	24.25
06.04.2010	Accountant invoice 2009	261.36
08.06.2010	Accountant invoice April 2010	261.36
08.06.2010	Mailing expenses (stamps, registered mail, etc.)	57.80
14.06.2010	Registration costs, OHP representation at Shanghai expo China-EU meeting	456.34
02.07.2010	Accountant invoice May 2010	261.36
19.07.2010	Postal charges, lunches with KT (EU Food Policy), and the notary following establishment of OHTFF	130.25
	Total 6.3:	2,061.74
	GRAND TOTAL BALANCE SHEET ITEM 6:	8,331.94

BALANCE		
BALANCE SHEET ITEM	EXPENSES	INCOME
Balance Sheet Item 1: Zero Tariff Projects		
Project ZT(2009)1 (<i>completed</i>)	93.20	0
Project ZT(2009)2 (<i>completed</i>)	1,444.10	0
Project ZT(2009)3 (<i>completed</i>)	280.40	0
Project ZT(2009)4 (<i>completed</i>)	583.88	0
Project ZT(2010)1	1,434.20	0
Total Balance Sheet Item 1:	3,835.78	0
Balance Sheet Item 2: Reduced Tariff Projects		
Project RT(2009)1 (<i>completed</i>)	29,239.00	100,170.00
Project RT(2009)2 (<i>completed</i>)	50.85	0
Project RT(2009)3	7,945.87	33,262.74
Project RT(2009)4 (<i>completed</i>)	11,100.06	0
Project RT(2009)5 (<i>completed</i>)	20,928.52	0
Project RT(2010)1		
Project RT(2010)2	334.20	0
Project RT(2010)3		0
Project RT(2010)4 (<i>completed</i>)	77.15	2,986.65
Project RT(2010)5	1,777.70	
Project RT(2010)6	129.42	
Total Balance Sheet Item 2:	71,582.77	136,419.39
Balance Sheet Item 3: Full Tariff Projects		
Project FT(2009)1	181.17	2,490.80
Project FT(2009)2	160.00	3,020.00
Total Balance Sheet Item 3:	341.17	5,510.80
Balance Sheet Item 4: Management Board		
4.1 Meeting Expenses	2,280.64	0
4.2 Travel Expenses	583.68	0
4.3 Fund Raising Activities	965.22	0
4.4 Administrative and miscellaneous	684.32	0
Total Balance Sheet Item 4:	4,513.86	0
Balance Sheet Item 5:		

Salaries and Indemnities		
5.1 Salaries		
5.2 Indemnities		
Total Balance Sheet Item 5:		
Balance Sheet Item 6: Orange House Office		
6.1 Office Exploitation		0
6.2 Office Supplies and Equipment	6,270.61	0
6.3 Administrative and miscellaneous	2,061.74	0
Total Balance Sheet Item 6:	8,331.94	0
OVERALL BALANCE:	88,605.52	141,930.19